

MAGI-BASED ELIGIBILITY VERIFICATION PLAN
 (Insert Medicaid, CHIP, or Both) Medicaid & CHIP
 State: Delaware
 Last updated: 04/07/2016
 Section A. Verification Procedures for Factors of Eligibility

Eligibility Factor	Self-Attestation Accepted without Additional Verification (Y/N)	Self-Attestation Accepted with Post-Eligibility Verification (Y/N)	Electronic Data Source Used (Y/N)	Reasonable Compatibility Standard Used	Specify Reasonable Compatibility Standard for Income	Ask for a Reasonable Explanation from the Individual (Y/N)	Paper Documentation Required from the Individual (Y/N)	Comments
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Eligibility Factor	Self-Attestation Accepted without Additional Verification (Y/N)	Self-Attestation Accepted with Post-Eligibility Verification (Y/N)	Electronic Data Source Used (Y/N)	Reasonable Compatibility Standard Used	Specify Reasonable Compatibility Standard for Income	Ask for a Reasonable Explanation from the Individual (Y/N)	Paper Documentation Required from the Individual (Y/N)	Comments
Income*	NO	YES	YES	Both are above, at or below the applicable income standard. Percent Threshold	10%	YES	YES	<p>State accepts self attestation with Post Eligibility Verification for individuals not currently enrolled in SNAP/TANF/State General Assistance/Childcare Subsidy.</p> <p>For individuals not currently enrolled in SNAP/TANF/State General Assistance/Childcare Subsidy, post-eligibility verification takes place within 30 days of enrollment. State resolves inconsistencies at that time.</p> <p>For individuals enrolled in SNAP/TANF/State General Assistance/Childcare Subsidy, verification takes place at application. State resolves inconsistencies at that time.</p> <p>Currently, SSA data is accessed through the SSA Third Party Query System (TPQY) at application. Effective June 2016, SSA data will be accessed through the Federal Hub. If individual only attested to Title II, inconsistencies will be resolved at application. If individual has earned income as well, data will be used within 30 days after application and matched with earned income data sources. Effective June 2016, earned income will be verified via TALX data, accessed via the Federal Hub.</p>

Eligibility Factor	Self-Attestation Accepted without Additional Verification (Y/N)	Self-Attestation Accepted with Post-Eligibility Verification (Y/N)	Electronic Data Source Used (Y/N)	Reasonable Compatibility Standard Used	Specify Reasonable Compatibility Standard for Income	Ask for a Reasonable Explanation from the Individual (Y/N)	Paper Documentation Required from the Individual (Y/N)	Comments
Residency	YES	NO	NO	N/A	N/A	NO	NO	
Age (Date of Birth)	YES	NO	NO	N/A	N/A	NO	NO	
Social Security Number **	NO	NO	YES	N/A	N/A	N/A	YES	Self-attestation will be accepted for an individuals who are not eligible to receive a SSN, individuals who may only be issued a SSN for a valid non-work reason, or individuals who refuse to obtain a SSN because of a well-established religious objection(s). State will request paper documentation if unable to resolve through the FDSH or other data source.
Citizenship **	NO	NO	YES	N/A	N/A	N/A	YES	a 90-day reasonable opportunity period to permit the State to check vital statistics or the individual to provide other documentation of citizenship and furnish Medicaid or CHIP during that time period to an otherwise eligible individual. The reasonable opportunity period will be extended beyond 90 days
Immigration Status **	NO	NO	YES	N/A	N/A	N/A	YES	DE uses uses SAVE Step 1 through FDSH VLP service. If immigration status is not confirmed at Step 1, DE completes the SAVE process through its existing SAVE interface. See Additional Comments

Eligibility Factor	Self-Attestation Accepted without Additional Verification (Y/N)	Self-Attestation Accepted with Post-Eligibility Verification (Y/N)	Electronic Data Source Used (Y/N)	Reasonable Compatibility Standard Used	Specify Reasonable Compatibility Standard for Income	Ask for a Reasonable Explanation from the Individual (Y/N)	Paper Documentation Required from the Individual (Y/N)	Comments
Household Composition	YES	NO	NO	N/A	N/A	NO	NO	
Pregnancy ***	YES	NO	NO	N/A	N/A	NO	NO	
Caretaker Relative	YES	NO	NO	N/A	N/A	NO	NO	
Medicare	NO	YES	YES	N/A	N/A	YES	YES	If a discrepancy exists between the self-attestation and the data source, will ask for a reasonable explanation. If discrepancy cannot be resolved, state will request paper documentation .
Application for Other Benefits	YES	NO	NO	N/A	N/A	NO	NO	
Other: (Please describe any other eligibility factors in the space below)								

* States must check electronic data sources determined useful to verify income in accordance with 42 CFR 435.948 but can be done post-enrollment. If the information obtained from electronic data sources and the information provided by or on behalf of the individual are both above, at or below the applicable income standard, the State must determine the applicant eligible or ineligible for Medicaid/CHIP. (NOTE: this option is prepopulated for the state and is not an option that can be changed).

** States must follow statute, regulations, and guidance for verification of SSN, citizenship and immigration status including obtaining such information through the federal data services hub if available.

*** States must accept self-attestation of pregnancy unless they have information that is not reasonably compatible with such attestation.

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Section B1. Use of Electronic Data Sources

Financial:

Electronic Data Source	Determined Useful (Y/N) ¹	Accuracy Considered (Y/N)	Timeliness Considered (Y/N)	Ability to Access Considered (Y/N)	Age of Data Considered (Y/N)	Comprehensive Considered (Y/N)	Other Criteria Used (Y/N) (Please Describe in Comments section)	Data Source Used at Application (Y/N)	Data Source Used at Renewal (Y/N)	Data Source Used Post-Enrollment (Y/N)	If Data Source Used for Post-Enrollment - Frequency Used (e.g. monthly, quarterly)	Comments
1. Internal Revenue Service (IRS)	NO	YES	YES	YES	YES	YES	NO	NO	NO	NO		This data source is determined not useful due to burdensome security requirements and related costs
2. Social Security Administration (SSA) (SSI, Title II)	YES	YES	YES	YES	YES	YES	NO	YES	YES	YES	Monthly	Currently, SSA data is accessed through the SSA Third Party Query System (TPQY) at application. Effective June 2016, SSA data will be accessed through the Federal Hub. Used annually for COLA. Currently, SSA data is accessed through the SSA Third Party Query System (TPQY) at application. Effective June 2016, SSA data will be accessed through the Federal Hub. Used through the Hub at renewal and through current data match with SSA to obtain COLA updates. Current data source will be used post enrollment as indicated in the preceding column.
3. State Wage Information Collection Agency (SWICA)	YES	YES	YES	YES	YES	YES	NO	NO	YES	YES	Monthly	SWICA is updated quarterly but will be checked on a monthly basis.
4. State Unemployment Compensation	YES	YES	YES	YES	YES	YES	NO	NO	YES	YES	Monthly	
5. State Administered Supplementary Payment Program	NO	NO	NO	NO	NO	NO	NO	NO	NO	NO		Electronic data source not used since the State Supplement is for ABD clients who are not subject to MAGI.
6. State General Assistance Programs	YES	YES	YES	YES	YES	YES	NO	YES	YES	NO		Used at application for individuals currently enrolled in the program. Used post enrollment as needed. Raw data will be used to obtain state wage information.
7. Supplemental Nutrition Assistance Program (SNAP)	YES	YES	YES	YES	YES	YES	NO	YES	YES	NO		Used at application for individuals currently enrolled in the program. Used post enrollment as needed. Raw data will be used to obtain state wage information.

Electronic Data Source	Determined Useful (Y/N) ¹	Accuracy Considered (Y/N)	Timeliness Considered (Y/N)	Ability to Access Considered (Y/N)	Age of Data Considered (Y/N)	Comprehensive Considered (Y/N)	Other Criteria Used (Y/N) (Please Describe in Comments section)	Data Source Used at Application (Y/N)	Data Source Used at Renewal (Y/N)	Data Source Used Post-Enrollment (Y/N)	If Data Source Used for Post-Enrollment - Frequency Used (e.g. monthly, quarterly)	Comments
8. Temporary Assistance for Needy Families (TANF)	YES	YES	YES	YES	YES	YES	NO	YES	YES	NO		Used at application for individuals currently enrolled in the program. Used post enrollment as needed. Raw data will be used to obtain state wage information.
9. Office of Child Support Enforcement (OCSE)	NO	NO	NO	NO	NO	NO	NO	NO	NO	NO		Electronic data source not used since child support is excluded under MAGI.
10. State Income Tax	NO	NO	NO	NO	NO	NO	NO	NO	NO	NO		Electronic data source not used since it is not useful due to age and related costs.
11. Commercial database: (Please describe any commercial databases in the space below)												
TALX/The Work Number	YES	YES	YES	YES	YES	YES	NO	NO	YES	YES	Monthly	Effective June 2016 TALX data will be accessed via the Federal Hub at time of application, renewal and for changes in circumstances.
12. Other: (Please describe any additional electronic data sources in the space below)												
Child Care Subsidy	YES	YES	YES	YES	YES	YES	NO	YES	YES	NO		Used at application for individuals currently enrolled in the program. Used post enrollment as needed. Raw data will be used to obtain state wage information.
1. The state marked any criterion YES if it was considered as a reason the data source was determined useful/not useful.												

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Section B2. Use of Electronic Data Sources

Non-Financial:

Electronic Data Source	To Be Used (Y/N)	Social Security Number	Citizenship	Immigration Status	Residency	Age/DOB	Pregnancy	Household Composition	Caretaker Relative	Medicare	Application for other Benefits	Other	Data Source Used at Application (Y/N)	Data Source Used at Renewal (Y/N)	Data Source Used Post-Enrollment (Y/N)	If Used for Post-Enrollment Frequency Used (i.e. monthly, quarterly)	Comments
1. Social Security Administration (SSA)	YES	YES	YES	NO	NO	NO	NO	NO	NO	YES	NO	NO	YES	YES	YES	Monthly	SSN and citizenship information obtained through the FDSH. Used as needed at renewal and post-enrollment for Medicare. If a discrepancy is identified through other means, SSA can be used to verify Age/DOB. May verify the SSN of a deemed newborn at renewal. The State receives Medicare data monthly via the CMS MMA file.
2. Department of Homeland Security (DHS) - SAVE	YES	NO	NO	YES	NO	NO	NO	NO	NO	NO	NO	NO	YES	YES	NO		DE uses uses SAVE Step 1 through FDSH VLP service. If immigration status is not confirmed at Step 1, DE completes the SAVE process through its existing SAVE interface. See Additional Comments Used as needed at renewal for status change and the 5-year bar.
3. Vital Statistics	YES	NO	YES	NO	NO	NO	NO	NO	NO	NO	NO	NO	YES	NO	NO		Can be utilized as a backup source for citizenship if inconsistency with SSA. There is no automatic access to vital statistics- it is a manual process.

Electronic Data Source	To Be Used (Y/N)	Social Security Number	Citizenship	Immigration Status	Residency	Age/DOB	Pregnancy	Household Composition	Caretaker Relative	Medicare	Application for other Benefits	Other	Data Source Used at Application (Y/N)	Data Source Used at Renewal (Y/N)	Data Source Used Post-Enrollment (Y/N)	If Used for Post-Enrollment Frequency Used (i.e. monthly, quarterly)	Comments
4. Department of Motor Vehicles (DMV)	YES	NO	NO	NO	NO	NO	NO	NO	NO	NO	NO	NO	NO	NO	NO		Can be utilized as a source if the state is made aware of information that requires verification of residency.
5. Temporary Assistance for Needy Families (TANF)	YES	NO	NO	NO	NO	NO	NO	NO	NO	NO	NO	NO	NO	NO	NO		Data source can be used, if needed, for Residency, Caretaker Relative, Household Comp.
6. Supplemental Nutrition Assistance Program (SNAP)	YES	NO	NO	NO	NO	NO	NO	NO	NO	NO	NO	NO	NO	NO	NO		Data source can be used, if needed, for Residency, Caretaker Relative, Household Comp.
7. Office of Child Support Enforcement	YES	NO	NO	NO	NO	NO	NO	NO	NO	NO	NO	YES	NO	NO	YES		As reported. Cooperation with medical support.
8. State General Assistance Programs	YES	NO	NO	NO	NO	NO	NO	NO	NO	NO	NO	NO	NO	NO	NO		Data source can be used, if needed, for Residency, Caretaker Relative, Household Comp.
9. Women, Infants and Children Program (WIC)	NO	NO	NO	NO	NO	NO	NO	NO	NO	NO	NO	NO	NO	NO	NO		
10. State Income Tax	NO	NO	NO	NO	NO	NO	NO	NO	NO	NO	NO	NO	NO	NO	NO		
11. Commercial database: <i>(Please describe any commercial databases in the space below)</i>																	
12.2. PARIS	YES	NO	NO	NO	NO	NO	NO	NO	NO	NO	NO	YES	NO	NO	YES		Utilized for interstate benefits. Can be utilized as a source if the state is made aware of information that requires verification of residency (as needed).

Electronic Data Source	To Be Used (Y/N)	Social Security Number	Citizenship	Immigration Status	Residency	Age/DOB	Pregnancy	Household Composition	Caretaker Relative	Medicare	Application for other Benefits	Other	Data Source Used at Application (Y/N)	Data Source Used at Renewal (Y/N)	Data Source Used Post-Enrollment (Y/N)	If Used for Post-Enrollment Frequency Used (i.e. monthly, quarterly)	Comments
12.3 Child Care Subsidy	YES	NO	NO	NO	NO	NO	NO	NO	NO	NO	NO	NO	NO	NO	NO		Data source can be used, if needed, for Residency, Caretaker Relative, Household Comp.
* Under 42 CFR 435.945(d), all State Medicaid eligibility systems must conduct a match with PARIS for Interstate benefit information. If used for other purposes, please indicate in Section D.																	

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Section C . Additional Factors of Eligibility for Separate CHIP

Eligibility Factor	Self-Attestation Accepted without Additional Verification	Self-Attestation Accepted with Post-Enrollment Verification (Y/N)	Electronic Data Source Used (Y/N) <i>If Yes, please describe in comments</i>	Paper Documentation Required from the Individual (Y/N)	Non-Applicable (N/A)	Comments
1. Applicant does not have other coverage	NO	YES	YES	NO	Must be Applied	<p>The Medicaid Expansion program allows children to have other insurance.</p> <p>Delaware's expansion covers pregnant women and infants up to 212% FPL. However, for the individuals that are covered from 194% to 212% of FPL, claims cannot be filed.</p> <p>To be clear, we do not cover Pregnant Women under our CHIP State Plan.</p>
2. Applicant does not have access to affordable ESI					N/A	
3. When child has had coverage (as applicable to states' waiting period)	NO	YES	YES	YES	N/A	<p>Conduct monthly data exchanges with insurance carriers to identify other coverage and monthly data exchanges with CMS for Medicare enrollment.</p> <p>If there is a discrepancy between the application and data source and the state agency is unable to verify through reasonable explanation, the state agency will request paper documentation as a last resort.</p> <p>Verification occurs post-enrollment on a monthly basis and applies to all applicants.</p>

Eligibility Factor	Self-Attestation Accepted without Additional Verification	Self-Attestation Accepted with Post-Enrollment Verification (Y/N)	Electronic Data Source Used (Y/N) <i>If Yes, please describe in comments</i>	Paper Documentation Required from the Individual (Y/N)	Non-Applicable (N/A)	Comments
4. Access to public employee coverage	YES	NO	NO	NO		
5a. Waiting period exception #1 (describe):	YES	NO	NO	NO		death of parent
5b. Waiting period exception #2 (describe):	YES	NO	NO	NO		disability of parent
5c. Waiting period exception #3 (describe):	YES	NO	NO	NO		termination of employment
5d. Waiting period exception #4 (describe):	YES	NO	NO	NO		change to a new employer who does not cover dependents
5e. Waiting period exception #5 (describe):	YES	NO	NO	NO		change of address so that employer-sponsored coverage is not available - the provider service network is not available within the county in which the family resides
5f. Waiting period exception #6 (describe):	YES	NO	NO	NO		expiration of the coverage periods established by COBRA
5g. Waiting period exception #7 (describe):	YES	NO	NO	NO		employer terminating health coverage as a benefit for all employees

Eligibility Factor	Self-Attestation Accepted without Additional Verification	Self-Attestation Accepted with Post-Enrollment Verification (Y/N)	Electronic Data Source Used (Y/N) <i>If Yes, please describe in comments</i>	Paper Documentation Required from the Individual (Y/N)	Non-Applicable (N/A)	Comments
5h. Waiting period exception #8 (describe):						
5i. Waiting period exception #9 (describe):						
5j. Waiting period exception #10 (describe):						
6. Other eligibility factors or exceptions to eligibility factors: <i>(Please describe in the space provided below)</i>						

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Section D. Additional Verification Questions		
	Question	Response
1	If paper documentation is required when a data source is not available or the information obtained from a data source is not reasonably compatible with the information provided by or on behalf of the individual, briefly describe how the state determined that establishing and using an electronic data source was not effective, considering such factors as cost and program integrity in accordance with 42 CFR 435.952(c):	State accepts self-attestation without additional verification for many factors of eligibility. For those that it doesn't, the state uses all available electronic data sources, including vital statistics as a back-up for citizenship and in some cases asks for a reasonable explanation before asking for paper documentation. Paper documentation is to be used in circumstances involving self-employment, out-of-state employment, or lack of SSN, etc where no electronic data source is available to verify the information.
2	Please describe how the state uses PARIS?	Used for interstate benefit information and can be utilized for verification of residency as needed.
3	Please indicate (YES) or (NO) if the State intends to request Secretarial approval to solely use alternative data sources for financial verification other than those listed in 42 CFR 435.948 (Numbers 1-8 in Section B-1).	NO
	If (YES), please submit a letter to CMS requesting such approval describing how the the state meets the following requirements: 1) Reduces administrative costs and burdens on both individuals and the State, 2) Maximizes accuracy and minimizes delay, 3) Meets the requirements related to confidentiality, disclosure, maintenance and use of information, and 4) Promotes coordination with other insurance affordability programs.	

	Question	Response	
4	Please indicate (YES) or (NO) if the State intends to request Secretarial approval to use a mechanism other than the federal data services hub for information that is available through the hub.	YES	
	<p>If (YES), please submit a letter to CMS requesting such approval describing how the the state meets the following requirements:</p> <ol style="list-style-type: none"> 1) Reduces administrative costs and burdens on both individuals and the State, 2) Maximizes accuracy and minimizes delay, 3) Meets the requirements related to confidentiality, disclosure, maintenance and use of information, and 4) Promotes coordination with other insurance affordability programs. 	CMS approved a temporary Hub waiver for DE to continue to use its existing direct interface with SSA to get Title II income information by batch until June 2016. CMS also approved an indefinite Hub waiver for DE to continue to use its existing direct connection to SAVE to complete verification of immigration status via steps 2 and 3 as needed.	
5	Describe any additional MAGI-based eligibility verification policies and procedures that have not been covered in this verification plan (optional):	N/A	

Section A. Additional Comments
Exception for Special Circumstances as required under 435.952: The State will permit on a case by case basis, self-attestation of individuals for all eligibility criteria when documentation does not exist at the time of application or is not reasonably available, such as for individuals who are homeless, have experienced domestic violence, or have experienced a natural disaster.
Section B1. Additional Comments
Section B2. Additional Comments
<p>Immigration Status:</p> <p>Eligibility worker enters information into the ASSIST Worker Web eligibility system.</p> <p>VLP (Step 1) is requested by the worker via AWW. An immediate response is returned from the FDSH. The response received is translated into system codes which are used in our eligibility determination. The applicant is given a 90-day reasonable opportunity period at this time if verification is not successful at Step 1.</p> <p>Regardless of what the response is from FDSH VLP Step 1, the request is closed via the FDSH 'VLP Close Case' service.</p> <p>If VLP status cannot be confirmed via FDSH VLP Step 1 the eligibility worker completes a SAVE form and sends it to a designated person with DHSS/DSS.</p> <p>The designated person accesses the SAVE portal and enters the information off of the SAVE form (Step 1 and Step 2 are completed at this point via SAVE portal). An immediate response is received for both.</p> <p>The response from SAVE is returned to the eligibility worker – either confirming the VLP immigration status OR requesting documents to be sent to USCIS.</p> <p>Eligibility worker would then either change the 'verified by' response in AWW to SAVE or send immigration documents to the designated person so they can be sent to USCIS to initiate Step 3.</p>
Section C. Additional Comments
Monthly data exchange with insurance carriers and monthly data exchange with CMS for Medicare enrollment.