

Statistical Enrollment Data System (SEDS) Access

1. Request a CMS User ID

- Visit the [EFI website](#) and click the **Register** button
- Enter your data to request a CMS User ID (also called an EUA ID).
- Once the request is approved (this may take some time), you'll receive an automated email confirming that your EUA ID has been created.
- Soon after, you'll receive a "Welcome to CMS" email from eua@cms.hhs.gov containing your EUA ID and default password.

For more detail on this process, watch the [EFI New User Video](#), or see page 3 of the [EFI New User Guide](#).

If you do not receive the Welcome email within 24 hours of receiving the automated confirmation, please contact the MDCT Help Desk.

2. Request a job code

- Log in to the [EUA website](#)
- Click on **Modify My Job Codes**
- Click **Add a Job Code**
- Search for **CHIP_P_user** and select that job code.
- Enter your justification for the role on the final screen and click **Finish**.

3. Activate account and confirm access

- Wait for your job code to be approved and your user role activated in SEDS. This may take some time, but you will receive an email notification of both.
- Log on to SEDS (<https://mdctseeds.cms.gov/>) with your 4-character EUA ID and 8-character EUA password.

Note: The best way to save the SEDS portal for future use is to bookmark the exact URL above. If you try to bookmark from the login screen, you may accidentally save the IDM login instead.

4. Set up two-factor authentication

The first time you log in to SEDS, it will present you with options to set up two-factor authentication. You can choose for it to send you verification codes via email, cell phone,

or phone call. You will have to use a new verification code every time you log in, so choose what method will be most convenient for you.