

## MITA Governance – Frequently Asked Questions

### **1Q: What is MITA Governance?**

1A: *MITA Governance is an operationally focused initiative with the goals of directing growth and evolution of the MITA framework. MITA Governance will be achieved through the structure of CMCS management, a Governance Board comprised of members who are stakeholders that have domain expertise, and working groups, operating from a set of responsibilities and practices exercised by CMCS management.*

### **2Q: What is the purpose of MITA Governance?**

2A: *The purpose of MITA Governance is to help direct the growth and evolution of the MITA framework by identifying MITA enhancements and making operational recommendations to align with MITA strategic goals and objectives.*

### **3Q: Who has the authority of MITA Governance?**

3A: *CMCS management supports and authorizes the establishment of the MITA Governance Board.*

### **4Q: What are the objectives of MITA Governance?**

4A: *The objectives of MITA Governance are to:*

- *Identify MITA enhancement opportunities and align them with MITA strategic goals and objectives*
- *Direct the growth and evolution of the MITA framework*
- *Ensure that the MITA baseline guides the implementation, improvements, and certification of Medicaid Enterprise Systems (MES) projects*
- *Ensure that the MITA framework adheres to Medicaid regulations, policies, procedures, guidance, and technical standards*
- *Ensure that proposed MITA enhancement opportunities are duly vetted, accepted, and implemented*

### **5Q: What are the scoping activities of MITA Governance?**

5A: *The scope of MITA Governance encompasses activities intended to:*

- *Prioritize, raise awareness of, and address MITA framework opportunities*
- *Provide technical approaches to align with MITA architectures, identify improvements, and make individual operational recommendations*
- *Review and propose MITA glossaries and vocabularies*
- *Review and provide guidance to stakeholders for using the MITA architectures, guidance, technical standards, etc.*
- *Coordinate MITA with other Medicaid and health IT initiatives and processes*
- *Identify evolving health IT standards relevant to Medicaid IT systems*
- *Advance MITA guidance to reflect current federal regulations*

- *Advance MITA to reflect evolving technology in health IT*

*MITA Governance will not develop or issue policies, define policy meanings, or develop standards for the MITA framework.*

**6Q: What is the structure and membership of MITA Governance?**

6A: *MITA Governance is organized into three tiers to support enhancements of the MITA architectural framework. This governance structure will consist of:*

**1. CMCS Management**

*CMCS management, the governing body of MITA Governance, will provide executive-level oversight and strategic guidance for the MITA Governance Board. CMCS management will document decisions, priorities, acceptance, implementation, assignments, and resolution of directed actions.*

**2. MITA Governance Board**

*The MITA Governance Board will be a voluntary body primarily asked to a) identify, prioritize, and refer significant MITA evolution opportunities to CMCS management; and b) help to identify and establish working groups as needed.*

*The board consists of up to 12 individual members and two alternates with expertise in issues related to Medicaid, Medicaid IT, Medicaid claims processing, and Medicaid provider operations, and individuals with expertise in software-intensive systems requirements elucidation, design, architecture, development, integration, implementation, testing, operations, and maintenance. These board members will be a representation of the MITA stakeholders' community.*

*These members will identify improvement opportunities and make sound and timely individual operational recommendations to facilitate CMCS decision making, acceptance, and implementation. These members will select working groups to review or complete specific priorities. Alternate members may support the board members anytime, as needed.*

**3. Working Groups**

*Working groups will play a critical role in the delivery of MITA enhancement projects. They are multidisciplinary groups of people who volunteer to be collectively responsible for delivering defined products or services in support of the MITA framework.*

**7Q: How are board members selected?**

7A: *CMS seeks candidates from targeted MITA stakeholders' organizations. Candidates may nominate themselves, or a MITA stakeholder organization point of contact may pick a candidate. Candidates must submit a nomination form and current resume. CMS will review candidates and then select them for board positions based on their qualifications and ratings.*

**8Q: Who are the MITA stakeholders?**

8A: *The MITA stakeholders include, but are not limited to, community cohorts such as:*

- *Federal Partners*

- *State Partners*
- *Nonprofits*
- *State Marketplaces*
- *Associations*
- *Vendor Groups*

**9Q: What do the stakeholders contribute to MITA Governance?**

9A: *The stakeholders contribute:*

- *Ideas*
- *Leadership*
- *Industry Knowledge*
- *Expertise*
- *Board Members*
- *Working Group Members*

**10Q: What focus areas will the board address?**

10A: *The board will address focus areas, such as:*

- *MITA Strategy*
- *Enterprise Challenges*
- *Enhancement Opportunities*
- *Governance Projects*
- *Framework Updates*
- *Compliance*

**11Q: How much time will be required of board members to support governing activities?**

11A: *Board members will be expected to serve for two years and volunteer four to eight hours per month for Governance Board activities and meetings. Members may conduct reach-back and offline discussions as needed.*

**12Q: How frequently do board members meet?**

12A: *The MITA Governance Board will meet monthly, or as frequently as needed, at a place and time set by the Chair, to fulfill the obligations outlined in the Charter. Meetings will be announced with adequate time for arrangements and preparation.*

**13Q: Can board members serve more than one election term?**

13A: *Membership on the board will be restricted to two terms. However, they may continue to nominate potential candidates to serve on the MITA Governance Board. Any board member interested in serving more than one term must complete the application process as specified in the MITA Governance Selection Process.*

**14Q: What about the transparency of the board, such as meeting minutes, how will we publish this information? We will have a site under Medicaid.gov, which will be called MITA governance with a list of links for public view?**

*14A: Meeting minutes will be posted on a shared community MITA Governance Board site. As far as external stakeholders go, we will not release anything for public consumption until it's been cleared by management. Everything will be shared due to FOIA; however, there may be a delay with regard to posting info to the public.*

**15Q: Can you provide examples of specifically you would expect for the MITA Governance Board members to contribute?**

*15A: We would expect the MITA Governance Board to help advance the MITA Framework to include:*

- *MITA 3.0 Description*
- *Member Management BA*
- *eQMs and integrate it with eCQI*
- *Add more clinical processes*
- *Interoperability in BA, TA and IA*
- *Business Process Performance Measures*
- *MITA BA Capability Matrices*
- *MITA Purview to SMA*
- *Data Models*
- *MITA Modularity Guidance*
- *Standards Reviews*