



## **Center for Medicaid and CHIP Services**

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April 12, 2012

Dr. Andrew Allison, Ph.D.  
Director  
Arkansas Division of Medical Services  
Department of Human Services  
Donaghey Plaza South  
P.O. Box 1437-S295  
Little Rock, AR 72203-1437

Dear Dr. Allison:

We are pleased to inform you that Arkansas's request for an extension of its section 1115 Family Planning Demonstration, entitled "Arkansas Women's Health Waiver" as modified by the Special Terms and Conditions (STCs) accompanying this award letter, has been approved as project number 11-W-00074/6. Under this Demonstration, the State will provide family planning and family planning-related services to women of childbearing age, who have family income at or below 200 percent of the Federal poverty level (FPL), who are not otherwise eligible for Medicaid, the Children's Health Insurance Program (CHIP), the Arkansas section 1115 Safety Net Benefit Program and do not have any other health insurance coverage that provides family planning services. Approval of the extension of this Demonstration is under the authority of section 1115(a) of the Social Security Act and is effective as of the date of this approval letter through December 31, 2013.

Our approval of this Demonstration project is subject to the limitations specified in the enclosed approved expenditure authorities list. The State may deviate from the Medicaid State plan requirements only to the extent those requirements have been specifically listed as granted expenditure authority, or where we have indicated that title XIX requirements are not applicable. All requirements of the Medicaid program as expressed in law, regulation, and policy statement not expressly identified as not applicable in this letter, shall apply to the Arkansas Medicaid Family Planning Demonstration.

The approval is also conditioned upon continued compliance with the enclosed STCs defining the nature, character, and extent of Federal involvement in this project. This award letter is subject to our receipt of your written acceptance of the award, including the expenditure authority and STCs, within 30 days of the date of this letter.

Your contact for this Demonstration is Ms. Anne Chiang, who may be reached at (410) 786-5354 and through e-mail at [Anne.Chiang@cms.hhs.gov](mailto:Anne.Chiang@cms.hhs.gov). Ms. Chiang is available to answer any questions concerning the scope and implementation of the project. Communications regarding the

program matters and official correspondence concerning the Demonstration should be submitted to Ms. Chiang at the following address:

Centers for Medicare & Medicaid Services  
Center for Medicaid and CHIP Services  
7500 Security Boulevard, Mail Stop: S2-01-16  
Baltimore, MD 21244-1850

Official communication regarding program matters should be sent simultaneously to Ms. Chiang and to Mr. Bill Brooks, Associate Regional Administrator in our Dallas Regional Office. Mr. Brooks contact information is as follows:

Centers for Medicare & Medicaid Services  
Dallas Regional Office  
Division of Medicaid and Children's Health  
1301 Young Street, Room 714  
Dallas, Texas 75202

We extend our congratulations to you on this award and look forward to working with you during the course of the Demonstration extension.

Sincerely,

//s//

Cindy Mann  
Director

Enclosures

cc:

Bill Brooks, ARA, Region VI  
Tamara Sampson, State Representative  
Anne Chiang, CMCS

**CENTERS FOR MEDICARE & MEDICAID SERVICES  
EXPENDITURE AUTHORITY**

**NUMBER:** 11 -W-00074/6

**TITLE:** Arkansas Women's Health Waiver

**AWARDEE:** Arkansas Department of Social Services, Division of Medical Services

Under the authority of section 1115(a)(2) of the Social Security Act (the Act), expenditures made by Arkansas for the items identified below, which are not otherwise included as expenditures under section 1903 of the Act shall, for the period of this Demonstration extension, be regarded as expenditures under the State's title XIX plan. All requirements of the Medicaid statute will be applicable to such expenditure authorities (including adherence to income and eligibility system verification requirements under section 1137(d) of the Act), except those specified below as not applicable to these expenditure authorities.

The following expenditure authorities and the provisions specified as "not applicable" enable Arkansas to operate its section 1115 Medicaid Family Planning Demonstration effective as of the date of the approval letter through December 31, 2013, unless otherwise stated.

Expenditures for extending Medicaid eligibility for family planning and family planning-related services to women of childbearing age, who have a net family income at or below 200 percent of the Federal poverty level, who are not otherwise eligible for Medicaid, the Children's Health Insurance Program (CHIP), the Arkansas section 1115 Safety Net Benefit Program and do not have any other health insurance coverage that provides family planning services.

**Medicaid Requirements Not Applicable to the Medicaid Expenditure Authorities:**

All requirements of the Medicaid program expressed in law, regulation, and policy statements that are explicitly listed as not applicable below shall not apply to the expenditures made by the State pursuant to its Expenditure Authority under this Demonstration. The authority granted by these not applicables is limited to the extent provided in the description for each item. All other requirements of the Medicaid program expressed in law, regulation, and policy statements shall apply to the expenditures made pursuant to the Expenditure Authority granted for this Demonstration.

**1. Methods of Administration: Transportation**

**Section 1902(a)(4) insofar as  
it incorporates 42 CFR 431.53**

To the extent necessary to enable the State to not assure transportation to and from providers for the Demonstration population.

**2. Amount, Duration, and Scope of Services (Comparability)                      Section 1902(a)(10)(B)**

To the extent necessary to allow the State to offer the Demonstration population a benefit package consisting only of family planning services and family planning-related services.

**3. Prospective Payment for Federally Qualified Health Centers and Rural Health Centers and Rural Health Clinics                      Section 1902(a)(15)**

To the extent necessary for the State to establish reimbursement levels to these clinics that will compensate them solely for family planning and family planning-related services.

**4. Eligibility Procedures                      Section 1902(a)(17)**

To the extent necessary to allow the State to not include parental income when determining a minor's (individual under age 18) eligibility for the Family Planning Demonstration.

To the extent necessary to allow the State to not require reporting of changes for income or household size for 12 months, for a person found income-eligible upon application or annual redetermination when determining eligibility for the Family Planning Demonstration.

**5. Retroactive Coverage                      Section 1902(a)(34)**

To the extent necessary to enable the State to not provide medical assistance to the Demonstration population for any time prior to when an application for the Demonstration is made.

**6. Early and Periodic Screening, Diagnostic, and Treatment (EPSDT)                      Section 1902(a)(43)(A)**

To the extent necessary to enable the State to not furnish or arrange for EPSDT services to the Demonstration population.

# **Centers for Medicare & Medicaid Services**

## **SPECIAL TERMS AND CONDITIONS**

**NUMBER:** 11 -W-00074/6

**TITLE:** Arkansas Women's Health Waiver

**AWARDEE:** Arkansas Department of Social Services, Division of Medical Services

### **I. PREFACE**

The following are the Special Terms and Conditions (STCs) for the Arkansas Women's Health Waiver section 1115(a) Medicaid Demonstration (hereinafter "Demonstration"). The parties to this agreement are the Arkansas Department of Human Services, Division of Medical Services (the State) and the Centers for Medicare & Medicaid Services (CMS). The STCs set forth in detail the nature, character, and extent of Federal involvement in the Demonstration and the State's obligations to CMS during the life of the Demonstration. The STCs are effective as of the date of the approval letter through December 31, 2013, unless otherwise specified. All previously approved STCs, and expenditure authorities are superseded by the STCs set forth below. This Demonstration is approved through December 31, 2013.

The STCs have been arranged into the following subject areas:

- I. Preface
- II. Program Description and Objectives
- III. General Program Requirements
- IV. Eligibility
- V. Benefits and Delivery Systems
- VI. General Reporting Requirements
- VII. General Financial Requirements
- VIII. Monitoring Budget Neutrality
- IX. Evaluation
- X. Schedule of State Deliverables during the Demonstration
- Appendix A: Template for Quarterly Operational Reports
- Appendix B: Template for Annual Reports

### **II. PROGRAM DESCRIPTION AND OBJECTIVES**

The Arkansas family planning section 1115(a) Medicaid Demonstration expands the provision of family planning and family planning-related services to women of childbearing age, who have family income at or below 200 percent of the Federal poverty level (FPL), who are not otherwise eligible for Medicaid, the Children's Health Insurance Program (CHIP), the Arkansas section 1115 Safety Net Benefit Program and do not have any other health insurance coverage that provides family planning services.

Under this Demonstration, Arkansas expects to promote the objectives of title XIX by:

- Increasing access to and the use of Medicaid paid family planning services for women of childbearing age;
- Decreasing inadequately spaced pregnancies among women in the target population;
- Decreasing the number of Medicaid paid deliveries; and
- Improving the availability of family planning services for the Demonstration population.

### **III. GENERAL PROGRAM REQUIREMENTS**

1. **Compliance with Federal Non-Discrimination Statutes.** The State must comply with all applicable Federal statutes relating to non-discrimination. These include, but are not limited to, the Americans with Disabilities Act of 1990, title VI of the Civil Rights Act of 1964, section 504 of the Rehabilitation Act of 1973, and the Age Discrimination Act of 1975.
2. **Compliance with Medicaid Law, Regulation, and Policy.** All requirements of the Medicaid programs expressed in law, regulation, and policy statement not expressly waived or identified as not applicable in the waiver and expenditure authority documents (of which these terms and conditions are part), must apply to the Demonstration.
3. **Changes in Medicaid Law, Regulation, and Policy.** The State must, within the timeframes specified in law, regulation, court order, or policy statement, come into compliance with any changes in Federal law, regulation, or policy affecting the Medicaid programs that occur during this Demonstration approval period, unless the provision being changed is explicitly waived or identified as not applicable.
4. **Impact on Demonstration of Changes in Federal Law, Regulation, and Policy Statements.**
  - a) To the extent that a change in Federal law, regulation, or policy requires either a reduction or an increase in Federal financial participation (FFP) for expenditures made under this Demonstration, the State must adopt, subject to CMS approval, a modified budget neutrality agreement for the Demonstration as necessary to comply with such change. The modified agreement will be effective upon the implementation of the change.
  - b) If mandated changes in the Federal law require State legislation, the changes must take effect on the day, such State legislation becomes effective, or on the last day such legislation was required to be in effect under the law.
5. **Changes Subject to the Amendment Process.** Changes related to eligibility, enrollment, benefits, delivery systems, cost sharing, sources of non-Federal share of funding, budget neutrality, and other comparable program elements in these STCs must be submitted to CMS as amendments to the Demonstration. All amendment requests are subject to approval at the discretion of the Secretary in accordance with section 1115 of the Social Security Act (the

Act). The State must not implement changes to these elements without prior approval by CMS. Amendments to the Demonstration are not retroactive and FFP will not be available for changes to the Demonstration that have not been approved through the amendment process set forth in STC 6 below. The State will notify CMS of proposed Demonstration changes at the quarterly monitoring call, as well as in the written quarterly report, to determine if a formal amendment is necessary.

6. **Amendment Process.** Requests to amend the Demonstration must be submitted to CMS for approval no later than 120 days prior to the planned date of implementation of the change and may not be implemented until approved. CMS reserves the right to deny or delay approval of a Demonstration amendment based on non-compliance with these STCs, including but not limited to failure by the State to submit required reports and other deliverables in a timely fashion according to the deadlines specified therein. Amendment requests must include, but are not limited to, the following:
  - a) An explanation of the public process used by the State consistent with the requirements of STC 12 to reach a decision regarding the requested amendment;
  - b) A data analysis which identifies the specific impact of the proposed amendment on the current budget neutrality expenditure limit.
  - c) A detailed description of the amendment, including impact on beneficiaries, with sufficient supporting documentation; and
  - d) If applicable, a description of how the evaluation design must be modified to incorporate the amendment provisions.
7. **Demonstration Phase-Out.** The State may only suspend or terminate this Demonstration in whole, or in part, consistent with the following requirements.
  - a) Notification of Suspension or Termination: The State must promptly notify CMS in writing of the reason(s) for the suspension or termination, together with the effective date and a phase-out plan. The State must submit its notification letter and a draft phase-out plan to CMS no less than 5 months before the effective date of the Demonstration's suspension or termination. Prior to submitting the draft phase-out plan to CMS, the State must publish on its website the draft phase-out plan for a 30-day public comment period. In addition, the State must conduct tribal consultation in accordance with its approved tribal consultation State Plan Amendment. Once the 30-day public comment period has ended, the State must provide a summary of each public comment received, the State's response to the comment and how the State incorporated the received comment into a revised phase-out plan.

The State must obtain CMS approval of the phase-out plan prior to the implementation of the phase-out activities. There must be a 14-day period between CMS approval of the phase-out plan and implementation of phase-out activities.

- b) Phase-out Plan Requirements: The State must include, at a minimum, in its phase-out plan the process by which it will notify affected beneficiaries, the content of said notices (including information on the beneficiary's appeal rights), the process by which the State will conduct administrative reviews of Medicaid eligibility for the affected beneficiaries, and ensure ongoing coverage for eligible individuals, as well as any community outreach activities.
  - c) Phase-out Procedures: The State must comply with all notice requirements found in 42 CFR §431.206, 431.210 and 431.213. In addition, the State must assure all appeal and hearing rights afforded to Demonstration participants as outlined in 42 CFR §431.220 and 431.221. If a Demonstration participant requests a hearing before the date of action, the State must maintain benefits as required in 42 CFR §431.230. In addition, the State must conduct administrative renewals for all affected beneficiaries in order to determine if they qualify for Medicaid eligibility under a different eligibility category as discussed in October 1, 2010, State Health Official Letter #10-008.
  - d) Federal Financial Participation (FFP): If the project is terminated or any relevant waivers suspended by the State, FFP shall be limited to normal closeout costs associated with terminating the Demonstration including services and administrative costs of disenrolling participants.
8. **CMS Right to Terminate or Suspend.** CMS may suspend or terminate the Demonstration, in whole or in part, at any time before the date of expiration, whenever it determines following a hearing that the State has materially failed to comply with the terms of the project. CMS will promptly notify the State in writing of the determination and the reasons for the suspension or termination, together with the effective date.
9. **Finding of Non-Compliance.** The State does not relinquish its rights to challenge the CMS finding that the State materially failed to comply with the terms of this agreement.
10. **Withdrawal of Waiver Authority.** CMS reserves the right to withdraw waivers or expenditure authorities at any time it determines that continuing the waivers or expenditure authorities would no longer be in the public interest or promote the objectives of title XIX. CMS must promptly notify the State in writing of the determination and the reasons for the withdrawal, together with the effective date, and must afford the State an opportunity to request a hearing to challenge CMS' determination prior to the effective date. If a waiver or expenditure authority is withdrawn, FFP is limited to normal closeout costs associated with terminating the waiver or expenditure authorities, including services and administrative costs of disenrolling participants.
11. **Adequacy of Infrastructure.** CMS and the State acknowledge while funding is subject to appropriation from the State Legislature, the State must ensure the availability of adequate resources for implementation and monitoring of the Demonstration, including education, outreach, and enrollment; maintaining eligibility systems applicable to the Demonstration; compliance with cost sharing requirements to the extent they apply; and reporting on financial and other Demonstration components.



12. **Public Notice, Tribal Consultation, and Consultation with Interested Parties.** The State must comply with the State Notice Procedures set forth in 59 Fed. Reg. 49249 (September 27, 1994). The State must also comply with the tribal consultation requirements in section 1902(a)(73) of the Act as amended by section 5006(e) of the American Recovery and Reinvestment Act (ARRA) of 2009 and the tribal consultation requirements contained in the State's approved State plan, when any program changes to the Demonstration, including (but not limited to) those referenced in STC 6, are proposed by the State.

In States with Federally recognized Indian tribes consultation must be conducted in accordance with the consultation process outlined in the July 17, 2001 letter or the consultation process in the State's approved Medicaid State plan if that process is specifically applicable to consulting with tribal governments on waivers (42 C.F.R. §431.408(b)(2)).

In States with Federally recognized Indian tribes, Indian health programs, and/or Urban Indian organizations, the State is required to submit evidence to CMS regarding the solicitation of advice from these entities prior to submission of any Demonstration proposal and/or renewal of this Demonstration (42 C.F.R. §431.408(b)(3)). The State must also comply with the Public Notice Procedures set forth in 42 CFR 447.205 for changes in Statewide methods and standards for setting payment rates.

13. **FFP.** No Federal matching funds for expenditures for this Demonstration will take effect until the effective date identified in the Demonstration approval letter.

#### IV. ELIGIBILITY

14. **Eligibility Requirements.** Family planning and family planning related services are provided to eligible individuals, provided the individual is redetermined eligible for the program on an annual basis. The State must enroll only women of childbearing age, who have a net family income at or below 200 percent of the FPL, who are not otherwise eligible for Medicaid, the Children's Health Insurance Program (CHIP), the Arkansas section 1115 Safety Net Benefit Program and do not have any other health insurance coverage that provides family planning services. Additionally, the State will provide 12 month continuous eligibility, and not require reporting of changes in income or household size for this 12-month period, for a woman found to be income-eligible for this Demonstration upon initial application or annual redetermination.
15. **Redeterminations.** The State must ensure that redeterminations of eligibility for the Demonstration are conducted at least every 12 months. At the State's option, redeterminations may be administrative in nature.
16. **Demonstration Disenrollment.** If a woman becomes pregnant while enrolled in the Demonstration, she may be determined eligible for Medicaid under the State plan. The State must not submit claims under the Demonstration for any woman who is found to be eligible under the Medicaid State plan. In addition, women who receive a sterilization procedure and complete all necessary follow-up procedures will be disenrolled from the Demonstration.

## **V. BENEFITS AND DELIVERY SYSTEMS**

**17. Family Planning Benefits.** Family planning services and supplies described in section 1905(a)(4)(C) and are limited to those services and supplies whose primary purpose is family planning and which are provided in a family planning setting. Family planning services and supplies are reimbursable at the 90 percent matching rate, including:

- a) Approved methods of contraception;
- b) Sexually transmitted infection (STI)/sexually transmitted disease (STD) testing, Pap smears and pelvic exams;
  - i) Note: The laboratory tests done during an initial family planning visit for contraception include a Pap smear, screening tests for STIs/STDs, blood count and pregnancy test. Additional screening tests may be performed depending on the method of contraception desired and the protocol established by the clinic, program or provider. Additional laboratory tests may be needed to address a family planning problem or need during an inter-periodic family planning visit for contraception.
- c) Drugs, supplies, or devices related to women's health services described above that are prescribed by a health care provider who meets the State's provider enrollment requirements (subject to the national drug rebate program requirements); and
- d) Contraceptive management, patient education, and counseling.

**18. Family Planning-Related Benefits.** Family planning-related services and supplies are defined as those services provided as part of or as follow-up to a family planning visit and are reimbursable at the State's regular Federal Medical Assistance Percentage (FMAP) rate. Such services are provided because a "family planning-related" problem was identified and/or diagnosed during a routine or periodic family planning visit. Examples of family planning-related services and supplies include:

- a) Colposcopy (and procedures done with/during a colposcopy) or repeat Pap smear performed as a follow-up to an abnormal Pap smear which is done as part of a routine/periodic family planning visit.
- b) Drugs for the treatment of STIs/STDs, except for HIV/AIDS and hepatitis, when the STI/STD is identified/ diagnosed during a routine/periodic family planning visit. A follow-up visit/encounter for the treatment/drugs and subsequent follow-up visits to rescreen for STIs/STDs based on the Centers for Disease Control and Prevention guidelines may be covered.
- c) Drugs/treatment for vaginal infections/disorders, other lower genital tract and genital skin infections/disorders, and urinary tract infections, where these conditions are identified/diagnosed during a routine/periodic family planning visit. A follow-up visit/encounter for the treatment/ drugs may also be covered.

- d) Other medical diagnosis, treatment, and preventive services that are routinely provided pursuant to family planning services in a family planning setting. An example of a preventive service could be a vaccination to prevent cervical cancer.
- e) Treatment of major complications arising from a family planning procedure such as:
  - i) Treatment of a perforated uterus due to an intrauterine device insertion;
  - ii) Treatment of severe menstrual bleeding caused by a Depo-Provera injection requiring a dilation and curettage; or
  - iii) Treatment of surgical or anesthesia-related complications during a sterilization procedure.

19. **Primary Care Referrals.** Primary care referrals to other social service and health care providers as medically indicated are provided; however, the costs of those primary care services are not covered for enrollees of this Demonstration. The State must facilitate access to primary care services for participants, and must assure CMS that written materials concerning access to primary care services are distributed to Demonstration participants. The written materials must explain to the participants how they can access primary care services.

20. **Services.** Services provided through this Demonstration are paid fee for service (FFS).

## **VI. GENERAL REPORTING REQUIREMENTS**

21. **General Financial Requirements.** The State must comply with all general financial requirements under title XIX, as set forth in section VII.

22. **Reporting Requirements Relating to Budget Neutrality.** The State must comply with all reporting requirements for monitoring budget neutrality as set forth in section VIII.

23. **Monitoring Calls.** CMS and the State will participate in quarterly conference calls following the receipt of the quarterly reports unless CMS determines that more frequent calls are necessary to adequately monitor the Demonstration. The purpose of these calls is to discuss any significant actual or anticipated developments affecting the Demonstration. Areas to be addressed include, but are not limited to, health care delivery, enrollment, quality of care, access, benefits, anticipated or proposed changes in payment rates, audits, lawsuits, financial reporting and budget neutrality issues, progress on evaluations, State legislative developments, and any Demonstration amendments the State is considering submitting. The State and CMS will discuss quarterly expenditure reports submitted by the State for purposes of monitoring budget neutrality. CMS will update the State on any amendments under review as well as Federal policies and issues that may affect any aspect of the Demonstration. The State and CMS will jointly develop the agenda for the calls.

24. **Quarterly Operational Reports.** The State must submit progress reports no later than 60 days following the end of each quarter for every Demonstration year (DY) within the format outlined in Appendix A. The intent of these reports is to present the State's data along with an analysis of the status of the various operational areas under the Demonstration. These

quarterly reports must include, but are not limited to:

- a) Quarterly expenditures for the Demonstration populations, with administrative costs reported separately;
- b) Quarterly enrollment reports for Demonstration enrollees (enrollees include all individuals enrolled in the Demonstration) that include the member months for each DY, as required to evaluate compliance with the budget neutral agreement and as specified in STC 32;
- c) Total number of participants served monthly during the quarter for each DY (participants include all individuals who obtain one or more covered family planning services through the Demonstration);
- d) Events occurring during the quarter, or anticipated to occur in the near future that affect health care delivery, benefits, enrollment, systems, grievances, quality of care, access, payment rates, pertinent legislative activity, eligibility verification activities, eligibility redetermination processes (including the option to utilize administrative redetermination), and other operational issues;
- e) Notification of any changes in enrollment and/or participation that fluctuate 10 percent or more in relation to the previous quarter within the same DY and the same quarter in the previous DY;
- f) Action plans for addressing any policy, administrative or budget issues identified;
- g) An updated budget neutrality monitoring worksheet;
- h) Progress updates to the transition plan as specified in STC 26; and
- i) Evaluation activities and interim findings.

25. **Annual Report.** The annual report is due 90 days following the end of the fourth quarter of each DY within the format outlined in Appendix B. The report must include a summary of the year's preceding activity as well as the following:

- a) Total annual expenditures for the Demonstration populations for each DY, with administrative costs reported separately;
- b) The average total Medicaid expenditures for a Medicaid-funded birth each DY. The cost of a birth includes prenatal services and delivery and pregnancy-related services and services to infants from birth up to age 1 (the services should be limited to the services that are available to women who are eligible for Medicaid because of their pregnancy and their infants);

- c) The number of actual births that occur to family planning Demonstration participants within the DY. (participants include all individuals who obtain one or more covered medical family planning services through the family planning program each year);
- d) Yearly enrollment reports for Demonstration enrollees for each DY (enrollees include all individuals enrolled in the Demonstration) that include the member months, as required to evaluate compliance with the budget neutral agreement and as specified in STC 32;
- e) Total number of participants for the DY (participants include all individuals who obtain one or more covered family planning services through the Demonstration);
- f) Progress updates to the transition plan as specified in STC 26;
- g) A summary of program integrity and related audit activities for the Demonstration;
- h) Evaluation activities and interim findings; and
- i) An updated budget neutrality monitoring worksheet.

26. **Transition Plan.** The State is required to prepare and incrementally revise a transition plan consistent with the provisions of the Affordable Care Act for individuals enrolled in the family planning Demonstration. The transition plan must provide details on how the State plans to coordinate the transition of these individuals to a more comprehensive coverage option available under the Affordable Care Act, including the Medicaid eligibility group described in §1902(a)(10)(A)(i)(VIII), the American Health Benefit Exchange or other coverage options available in 2014, without interruption in coverage or access to care to the maximum extent possible. The State must submit a draft to CMS by November 1, 2012, with progress updates included in each quarterly and annual report thereafter. The State will revise the transition plan as needed.

27. **Final Report.** The State must submit a final demonstration report to CMS to describe the impact of the Demonstration, including the extent to which the State met the goals of the Demonstration. The draft report will be due to CMS 180 days after the expiration of the Demonstration. CMS must provide comments within 60 days of receipt of the draft final demonstration report. The State must submit a final demonstration report within 60 days of receipt of CMS comments.

## **VII. GENERAL FINANCIAL REQUIREMENTS**

28. **Quarterly Expenditure Reports.** The State must provide quarterly expenditure reports using the Form CMS-64 to report total expenditures for services provided under the Medicaid program, including those provided through the Demonstration under section 1115 authority. This project is approved for expenditures applicable to services rendered during the Demonstration period. CMS must provide FFP for allowable Demonstration expenditures only as long as they do not exceed the pre-defined limits on the costs incurred as specified in Section VIII.

**29. Reporting Expenditures Subject to the Title XIX Budget Neutrality Agreement.** The following describes the reporting of expenditures subject to the budget neutrality limit:

- a) Tracking Expenditures. In order to track expenditures under this Demonstration, Arkansas must report Demonstration expenditures through the Medicaid and CHIP Budget and Expenditure System (MBES/CBES); following routine CMS-64 reporting instructions outlined in section 2500 of the State Medicaid Manual. All Demonstration expenditures claimed under the authority of title XIX of the Act and subject to the budget neutrality expenditure limit must be reported each quarter on separate Forms CMS-64.9 Waiver and/or 64.9P Waiver, identified by the Demonstration project number assigned by CMS, including the project number extension, which indicates the DY in which services were rendered or for which capitation payments were made.
- b) Cost Settlements. For monitoring purposes, cost settlements attributable to the Demonstration must be recorded on the appropriate prior period adjustment schedules (Form CMS-64.9P Waiver) for the Summary Sheet Line 10B, in lieu of Lines 9 or 10C. For any other cost settlements not attributable to this Demonstration, the adjustments should be reported on lines 9 or 10C as instructed in the State Medicaid Manual.
- c) Use of Waiver Forms. The State must report Demonstration expenditures on separate Forms CMS-64.9 Waiver and/or 64.9P Waiver each quarter to report title XIX expenditures for Demonstration services. The waiver name to be used to identify Forms CMS-64.9 Waiver and/or 64.9P Waiver is “Arkansas Women Health Waiver”.

**30. Title XIX Administrative Costs.** Administrative costs will not be included in the budget neutrality agreement, but the State must separately track and report additional administrative costs that are directly attributable to the Demonstration. All administrative costs must be identified on the Forms CMS-64.10.

**31. Claiming Period.** All claims for expenditures subject to the budget neutrality agreement (including any cost settlements) must be made within 2 years after the calendar quarter in which the State made the expenditures. All claims for services during the Demonstration period (including any cost settlements) must be made within 2 years after the conclusion or termination of the Demonstration. During the latter 2-year period, the State must continue to identify separately net expenditures related to dates of service during the operation of the Demonstration on the CMS-64 waiver forms in order to properly account for these expenditures in determining budget neutrality.

**32. Reporting Member Months.** The following describes the reporting of member months for the Demonstration:

- a. For the purpose of calculating the budget neutrality expenditure limit, the State must provide to CMS, as part of the quarterly and annual reports as required under STC 24 and 25 respectively, the actual number of eligible member months for all Demonstration

enrollees. The State must submit a statement accompanying the quarterly and annual reports, certifying the accuracy of this information.

- b. The term “eligible member months” refers to the number of months in which persons enrolled in the Demonstration are eligible to receive services. For example, a person who is eligible for 3 months contributes three eligible member months to the total. Two individuals who are eligible for 2 months each contribute two eligible member months to the total, for a total of 4 eligible member months.

**33. Standard Medicaid Funding Process.** The standard Medicaid funding process must be used during the Demonstration. The State must estimate matchable Demonstration expenditures (total computable and Federal share) subject to the budget neutrality expenditure limit and separately report these expenditures by quarter for each Federal fiscal year on the Form CMS-37 for both the Medical Assistance Payments (MAP) and State and Local Administration Costs (ADM). CMS shall make Federal funds available based upon the State’s estimate, as approved by CMS. Within 30 days after the end of each quarter, the State must submit the Form CMS-64 quarterly Medicaid expenditure report, showing Medicaid expenditures made in the quarter just ended. CMS shall reconcile expenditures reported on the Form CMS-64 with Federal funding previously made available to the State, and include the reconciling adjustment in the finalization of the grant award to the State.

**34. Extent of Federal Financial Participation (FFP) for the Demonstration.** CMS shall provide FFP for family planning and family planning-related services and supplies at the applicable Federal matching rates described in STC 17 and 18, subject to the limits and processes described below:

- a) For family planning services, reimbursable procedure codes for office visits, laboratory tests, and certain other procedures must carry a primary diagnosis or a modifier that specifically identifies them as a family planning service.
- b) Allowable family planning expenditures eligible for reimbursement at the enhanced family planning match rate, as described in STC 17, should be entered in Column (D) on the Forms CMS-64.9 Waiver.
- c) Allowable family planning-related expenditures eligible for reimbursement at the FMAP rate, as described in STC 18, should be entered in Column (B) on the Forms CMS-64.9 Waiver.
- d) FFP will not be available for the costs of any services, items, or procedures that do not meet the requirements specified above, even if family planning clinics or providers provide them. For example, in the instance of testing for STIs as part of a family planning visit, FFP will be available at the 90 percent Federal matching rate. The match rate for the subsequent treatment would be paid at the applicable Federal matching rate for the State. For testing or treatment not associated with a family planning visit, no FFP will be available.

- e) Pursuant to 42 CFR 433.15(b)(2), FFP is available at the 90 percent administrative match rate for administrative activities associated with administering the family planning services provided under the Demonstration including the offering, arranging, and furnishing of family planning services. These costs must be allocated in accordance with OMB Circular A-87 cost allocation requirements. The processing of claims is reimbursable at the 50 percent administrative match rate.

**35. Sources of Non-Federal Share.** The State must certify that matching the non-Federal share of funds for the Demonstration are State/local monies. The State further certifies that such funds must not be used to match for any other Federal grant or contract, except as permitted by law. All sources of non-Federal funding must be compliant with section 1903(w) of the Act and applicable regulations. In addition, all sources of the non-Federal share of funding are subject to CMS approval.

- a) CMS shall review the sources of the non-Federal share of funding for the Demonstration at any time. The State agrees that all funding sources deemed unacceptable by CMS must be addressed within the time frames set by CMS.
- b) Any amendments that impact the financial status of the program must require the State to provide information to CMS regarding all sources of the non-Federal share of funding.

**36. State Certification of Funding Conditions.** The State must certify that the following conditions for non-Federal share of Demonstration expenditures are met:

- a) Units of government, including governmentally operated health care providers, may certify that State or local tax dollars have been expended as the non-Federal share of funds under the Demonstration.
- b) To the extent the State utilizes certified public expenditures (CPEs) as the funding mechanism for title XIX (or under section 1115 authority) payments, CMS must approve a cost reimbursement methodology. This methodology must include a detailed explanation of the process by which the State would identify those costs eligible under title XIX (or under section 1115 authority) for purposes of certifying public expenditures.
- c) To the extent the State utilizes CPEs as the funding mechanism to claim Federal match for payments under the Demonstration, governmental entities to which general revenue funds are appropriated must certify to the State the amount of such tax revenue (State or local) used to satisfy Demonstration expenditures. The entities that incurred the cost must also provide cost documentation to support the State's claim for Federal match.
- d) The State may use intergovernmental transfers to the extent that such funds are derived from State or local tax revenues and are transferred by units of government within the State. Any transfers from governmentally operated health care providers must be made in an amount not to exceed the non-Federal share of title XIX payments. Under all circumstances, health care providers must retain 100 percent of the claimed expenditure. Moreover, no pre-arranged agreements (contractual or otherwise) exist between health



care providers and State and/or local government to return and/or redirect any portion of the Medicaid payments. This confirmation of Medicaid payment retention is made with the understanding that payments that are the normal operating expenses of conducting business, such as payments related to taxes, (including health care provider-related taxes), fees, business relationships with governments that are unrelated to Medicaid and in which there is no connection to Medicaid payments, are not considered returning and/or redirecting a Medicaid payment.

37. **Monitoring the Demonstration.** The State must provide CMS with information to effectively monitor the Demonstration, upon request, in a reasonable time frame.

## VIII. MONITORING BUDGET NEUTRALITY

38. **Limit on Title XIX Funding.** The State shall be subject to a limit on the amount of Federal title XIX funding it may receive on selected Medicaid expenditures during the period of approval of the Demonstration. The budget neutrality expenditure targets are set on a yearly basis with a cumulative budget neutrality expenditure limit for the length of the entire Demonstration. Actual expenditures subject to budget neutrality expenditure limit shall be reported by the State using the procedures described in STC 29.

39. **Risk.** Arkansas shall be at risk for the per capita cost (as determined by the method described below in this section) for the Medicaid family planning enrollees, but not for the number of Demonstration enrollees. By providing FFP for enrollees in this eligibility group, Arkansas shall not be at risk of changing economic conditions that impact enrollment levels. However, by placing Arkansas at risk for the per capita costs for enrollees in the Demonstration, CMS assures that Federal Demonstration expenditures do not exceed the level of expenditures that would have occurred had there been no Demonstration.

40. **Budget Neutrality Annual Expenditure Limits.** For each DY, an annual budget limit will be calculated for the Demonstration. For the purposes of this Demonstration, the DY aligns with the State Fiscal year (SFY) is July 1 to June 30. The budget limit is calculated as the projected per member/per month (PMPM) cost times the actual number of member months for the Demonstration multiplied by the Composite Federal Share.

- a) **PMPM Cost.** The following table gives the PMPM (Total Computable) costs for the calculation described above by DY. The PMPM cost was constructed based on the State expenditures in DY 12, 13, 14, and increased by the appropriate growth rate according to the State's Historical Trend.

		SFY2012	SFY2013	SFY2014
	Trend	DY 16	DY 17	DY 18
<b>Demonstration Enrollees</b>	5%	\$20.34	\$21.36	\$22.43

- b) **Composite Federal Share.** The Composite Federal Share is the ratio calculated by dividing the sum total of FFP received by the State on actual Demonstration expenditures

during the approval period, as reported on the forms listed in STC 29 above, by total computable Demonstration expenditures for the same period as reported on the same forms. Should the Demonstration be terminated prior to the end of the approval period (see STCs 7 and 8), the Composite Federal Share will be determined based on actual expenditures for the period in which the Demonstration was active. For the purpose of interim monitoring of budget neutrality, a reasonable Composite Federal Share may be used.

- c) Structure. The Demonstration is structured as a “pass-through” or “hypothetical” population. Therefore, the State may not derive savings from the Demonstration.
- d) Application of the Budget Limit. The budget limit calculated above will apply to Demonstration expenditures, as reported by the State on the CMS-64 forms. If at the end of the Demonstration period, the costs of the Demonstration services exceed the budget limit, the excess Federal funds will be returned to CMS.

41. **Future Adjustments to the Budget Neutrality Expenditure Limit.** CMS reserves the right to adjust the budget neutrality expenditure limit to be consistent with enforcement of impermissible provider payments, health care related taxes, new Federal statutes, or policy interpretations implemented through letters, memoranda, or regulations with respect to the provision of services covered under the Demonstration.

42. **Enforcement of Budget Neutrality.** CMS will enforce budget neutrality over the life of the Demonstration, rather than annually. However, no later than 6 months after the end of each DY or as soon thereafter as the data are available, the State will calculate annual expenditure targets for the completed year. This amount will be compared with the actual claimed FFP for Medicaid. Using the schedule below as a guide, if the State exceeds these targets, it will submit a corrective action plan to CMS for approval. The State will subsequently implement the approved corrective action plan.

Year	Cumulative Target Expenditures	Percentage
SFY 2012	DY 16 budget limit amount	+2 percent
SFY 2013	DYs 16 through 17 combined budget limit amount	+1 percent
SFY 2014	DYs 17 through 18 combined budget limit amount	+0 percent

- a) Failure to Meet Budget Neutrality Goals. The State, whenever it determines that the Demonstration is not budget neutral or is informed by CMS that the Demonstration is not budget neutral, must immediately collaborate with CMS on corrective actions, which must include submitting a corrective action plan to CMS within 21 days of the date the State is informed of the problem. While CMS will pursue corrective actions with the State, CMS will work with the State to set reasonable goals that will ensure that the State is in compliance.

## IX. EVALUATION

43. **Submission of Draft Evaluation Design.** A draft evaluation design report must be

submitted to CMS for approval within 120 days from the award of the Demonstration extension. At a minimum, the evaluation design should include a detailed analysis plan that describes how the effects of the Demonstration will be isolated from those of other initiatives occurring in the State. The report should also include an integrated presentation and discussion of the specific hypotheses (including those that focus specifically on the target population for the Demonstration) that are being tested. The report will also discuss the outcome measures that will be used in evaluating the impact of the Demonstration, particularly among the target population. It will also discuss the data sources and sampling methodology for assessing these outcomes. The State must implement the evaluation design and report its progress in each of the Demonstration's quarterly and annual reports.

44. **Final Evaluation Plan and Implementation.** CMS shall provide comments on the draft design within 60 days of receipt, and the State must submit a final plan for the overall evaluation of the Demonstration described in STC 43 within 60 days of receipt of CMS comments.

## **X. SCHEDULE OF STATE DELIVERABLES DURING THE DEMONSTRATION**

<b>Timeline</b>	<b>Deliverable</b>	<b>STC Reference</b>
Within 120 days from the award of the Demonstration	Submit Draft Evaluation Design	Section IX, STC 43
Within 60 days receipt of CMS comments	Submit Final Evaluation Plan	Section IX, STC 44
July 1, 2012	Submit Draft Transition Plan	Section VI, STC 26
Annually within 90 days following the end of the 4 <sup>th</sup> quarter for each DY	Submit Annual Report	Section VI, STC 25
Quarterly within 60 days following the end of each quarter	Submit Quarterly Operational Reports	Section VI, STC 24
Within 180 days after the expiration of the Demonstration	Submit Draft Final Report	Section VI, STC 27
60 days receipt of CMS comments	Submit Final Report	Section VI, STC 27

## APPENDIX A: Template for Quarterly Operational Report

**State**  
**Name of Demonstration**  
**Section 1115 Quarterly Report**  
**Demonstration Year, Quarter X**  
**Fiscal Quarter**  
**Date Submitted**

### **Introduction**

Narrative on a brief introduction of Demonstration, provide historical background from previous Demonstration years and trends.

### **Executive Summary**

- *Brief description of Demonstration population*
- *Goal of Demonstration (list out)*
- *Program highlights (e.g. summary of benefits provided to the Demonstration population)*

(Fill in chart- Indicate when each quarter begins and when it ends, see example below)

<b>Demonstration Year (DY)</b>	<b>Begin Date</b>	<b>End Date</b>	<b>Quarterly Report Due Date (60 days following end of quarter)</b>
Quarter 1	July 1 <sup>st</sup>	September 30 <sup>th</sup>	November 29 <sup>th</sup>
Quarter 2	October 1 <sup>st</sup>	December 31 <sup>st</sup>	March 1 <sup>st</sup>
Quarter 3	January 1 <sup>st</sup>	March 31 <sup>st</sup>	May 30 <sup>th</sup>
Quarter 4	April 1 <sup>st</sup>	June 30 <sup>th</sup>	August 29 <sup>th</sup>

- *Significant program changes*
  - Narrative describing any administrative and operational changes to the Demonstration, such as eligibility and enrollment processes, eligibility redetermination processes (including the option to utilize administrative redetermination), systems, health care delivery, benefits, quality of care, anticipated or proposed changes in payment rates, and outreach changes; and
  - Narrative on any noteworthy Demonstration changes, such as changes in enrollment, service utilization, education and outreach, and provider participation. Discussion of any action plan if applicable.
- *Policy issues and challenges*
  - Narrative providing an overview of any policy issues the State is considering, including pertinent legislative/budget activity and potential Demonstration amendments;
  - Discussion of any action plans addressing any policy, administrative or budget issues identified, if applicable;
  - Narrative on progress updates to the transition plan as specified in STC 26.

## **Enrollment**

- Provide narrative on observed trends and explanation of data. As per STC 24, the State must include a narrative of any changes in enrollment and/or participation that fluctuate 10 percent or more in relation to the previous quarter with the same Demonstration year (DY) and the same quarter in the previous DY.
- Enrollment figures- Please utilize the chart below to provide data on the enrollees and participants within the Demonstration in addition to member months. The chart should provide information to date, over the lifetime of the Demonstration extension.
  - As outlined in STCs 24 and 32,
    1. Enrollees are defined as all individuals enrolled in the Demonstration,
      - The number of newly enrolled should reflect the number of individuals enrolled for the quarter reported.
      - The number of total enrollees should reflect the total number of individuals enrolled for the current DY.
    2. Participants are defined as all individuals who obtain one or more covered family planning services through the Demonstration, and
    3. Member months refers to the number of months in which persons enrolled in the Demonstration are eligible for services. For example, a person who is eligible for 3 months contributes to 3 eligible member months to the total.
  - This Demonstration has one eligible population, as described in STC 14.

*Population:* Women of childbearing age who have a net family income at or below 200 percent of the FPL.

<i>DY 16: 2012</i>	<b>Quarter 1 (July 1<sup>st</sup>- September 30<sup>th</sup>)</b>	<b>Quarter 2 (October 1<sup>st</sup> – December 31<sup>st</sup> )</b>	<b>Quarter 3 (January 1<sup>st</sup> – March 31<sup>st</sup> )</b>	<b>Quarter 4 (April 1<sup>st</sup> – June 30<sup>th</sup> )</b>	<b>Total</b>
	Population	Population	Population	Population	
<b># of Newly enrolled</b>					
<b># of Total Enrollees</b>					
<b># of Participants</b>					
<b># of Member Months</b>					

<i>DY 17: 2013</i>	<b>Quarter 1 (July 1<sup>st</sup> - September 30<sup>th</sup>)</b>	<b>Quarter 2 (October 1<sup>st</sup> – December 31<sup>st</sup>)</b>	<b>Quarter 3 (January 1<sup>st</sup> – March 31<sup>st</sup>)</b>	<b>Quarter 4 (April 1<sup>st</sup> – June 30<sup>th</sup>)</b>	<b>Total</b>
	Population	Population	Population	Population	
<b># of Newly enrolled</b>					
<b># of Total Enrollees</b>					
<b># of Participants</b>					
<b># of Member Months</b>					

<i>DY 18: 2014</i>	<b>Quarter 1 (July 1<sup>st</sup> - September 30<sup>th</sup>)</b>	<b>Quarter 2 (October 1<sup>st</sup> – December 31<sup>st</sup>)</b>	<b>Total</b>
	Population	Population	
<b># of Newly enrolled</b>			
<b># of Total Enrollees</b>			
<b># of Participants</b>			
<b># of Member Months</b>			

### **Service and Providers**

- *Service Utilization*
  - Provide a narrative on trends observed with service utilization. Please also describe any changes in service utilizations or change to the Demonstration's benefit package.
- *Provider Participation*
  - Provide a narrative on the current provider participation in rendering services during this quarter highlighting any current or expected changes in provider participation, planned provider outreach and implications for health care delivery.

### **Program Outreach Awareness and Notification**

- *General Outreach and Awareness*
  - Provide information on the public outreach activities conducted this quarter; and
  - Provide a brief assessment on the effectiveness of outreach programs.
- *Target Outreach Campaign(s) (if applicable)*

- Provide a narrative on who the targeted populations for these outreaches are, and reasons for targeted outreach; and
- Provide a brief assessment on the effectiveness of the targeted outreach program(s).

### **Program Evaluation, Transition Plan and Monitoring**

- Identify any quality assurance and monitoring activities in current quarter. Also, please discuss program evaluation activities and interim findings;
- Provide a narrative of any feedback and grievances made by beneficiaries, providers and the public, including any public hearings or other notice procedures, with a summary of the State's response or planned response; and
- Provide progress updates to the transition plan as specified in STC 26.

### **Quarterly Expenditures**

- The State is required to provide quarterly expenditure reports using the Form CMS-64 to report expenditures for services provided under the Demonstration in addition to administrative expenditures. Please see Section VII of the STCs for more details.
- Please utilize the chart below to include expenditure data, as reported on the Form CMS-64. Provide information to date, over the lifetime of the Demonstration extension.

	<b>Demonstration Year 16 (fill in dates)</b>			
	Service Expenditures as Reported on the CMS-64	Administrative Expenditures as Reported on the CMS-64	Total Expenditures as Reported on the CMS-64	Expenditures as requested on the CMS- 37
Quarter 1 Expenditures				
Quarter 2 Expenditures				
Quarter 3 Expenditures				
Quarter 4 Expenditures				
<b>Total Annual Expenditures</b>				

	<b>Demonstration Year 17</b> <b>(fill in dates)</b>			
	Service Expenditures as Reported on the CMS -64	Administrative Expenditures as Reported on the CMS -64	Total Expenditures as Reported on the CMS -64	Expenditures as requested on the CMS- 37
Quarter 1 Expenditures				
Quarter 2 Expenditures				
Quarter 3 Expenditures				
Quarter 4 Expenditures				
<b>Total Annual Expenditures</b>				

	<b>Demonstration Year 18</b> <b>(fill in dates)</b>			
	Service Expenditures as Reported on the CMS -64	Administrative Expenditures as Reported on the CMS -64	Total Expenditures as Reported on the CMS -64	Expenditures as requested on the CMS- 37
Quarter 1 Expenditures				
Quarter 2 Expenditures				
<b>Total Annual Expenditures</b>				

### **Activities for Next Quarter**

- Provide details and report on any anticipated activities for next quarter.



## APPENDIX B: Template for Annual Report

**State**  
**Name of Demonstration**  
**Section 1115 Annual Report**  
**Demonstration Year, Annual Report (list dates covered)**  
**Fiscal Year**  
**Date Submitted**

***\*\*Please include a cover page and a table of contents***

### **Introduction**

Narrative on a brief introduction of Demonstration, provide historical background, such as amendment changes, extension request and dates of CMS approvals.

### **Executive Summary**

- *Brief description of Demonstration population*
- *Goal of Demonstration* (list out)

<b>Demonstration Year</b>	<b>Begin Date</b>	<b>End Date</b>	<b>Annual Report Due Date (90 days following end of Annual date)</b>
DY 16	July 1, 2011	June 31, 2012	September 28, 2012
DY 17	July 1, 2012	June 31, 2013	September 28, 2013
DY 18	July 1, 2013	December 31, 2013	March 31, 2014

- *Program highlights* (e.g. summary of benefits provided to the Demonstration population)

(Fill in chart- Indicate when each annual year begins and when it ends, see example below)

- *Significant program changes from previous Demonstration years*
  - Narrative describing any administrative and operational changes to the Demonstration, such as eligibility and enrollment processes, eligibility redetermination processes (including the option to utilize administrative redetermination), systems, health care delivery, benefits, quality of care, anticipated or proposed changes in payment rates, and outreach changes; and
  - Narrative on any noteworthy Demonstration changes, such as changes in enrollment, service utilization, education and outreach, and provider participation. Please include a description of action plan if applicable.
- *Policy issues and challenges*
  - Brief narrative on noteworthy policy issues and challenges from previous Demonstration years and actions if applicable;
  - Narrative providing an overview of any policy issues the State has dealt with in the reporting year, including pertinent legislative/budget activity and potential Demonstration amendments;

- Discussion of any action plans addressing any policy, administrative or budget issues identified, if applicable;
- Narrative on progress updates to the transition plan as specified in STC 26; and
- Narrative on any budget neutrality issues the State has identified. Please include a description of action plan if applicable.

### **Enrollment and Renewal**

- Enrollment figures- Please utilize the chart below to provide data on the enrollees and participants within the Demonstration in addition to member months. The chart should provide information to date, over the lifetime of the Demonstration extension.
  - As outlined in STCs 25 and 32,
    1. Enrollees are defined as all individuals enrolled in the Demonstration,
      - i. The number of newly enrolled should reflect the number of individuals enrolled for the quarter reported.
      - ii. The number of total enrollees should reflect the total number of individuals enrolled for the current DY.
    2. Participants are defined as all individuals who obtain one or more covered family planning services through the Demonstration
    3. Member months refers to the number of months in which persons enrolled in the Demonstration are eligible for services. For example, a person who is eligible for 3 months contributes to 3 eligible member months to the total.
  - This Demonstration has three eligible populations, as described in STC 14.

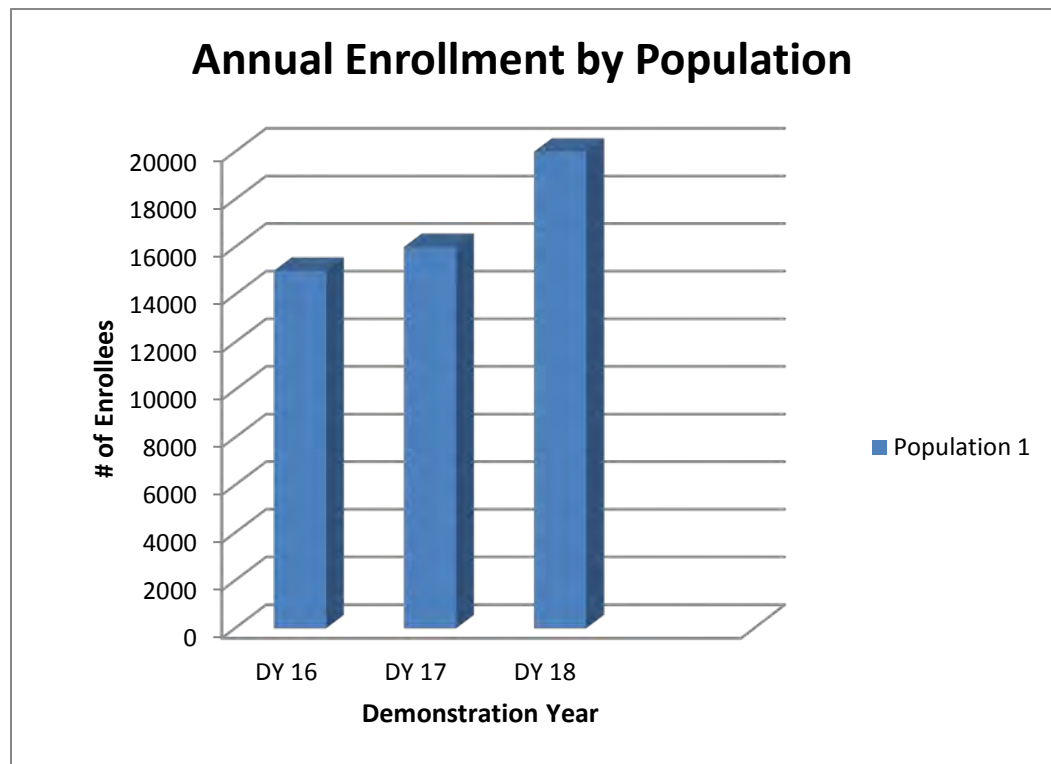
*Population:* Women of childbearing age who have a net family income at or below 200 percent of the FPL.

	<b>Demonstration Year 16 (fill in dates)</b>
	Total Demonstration Population
<b># of Total Enrollees</b>	
<b># of Participants</b>	
<b># of Member Months</b>	

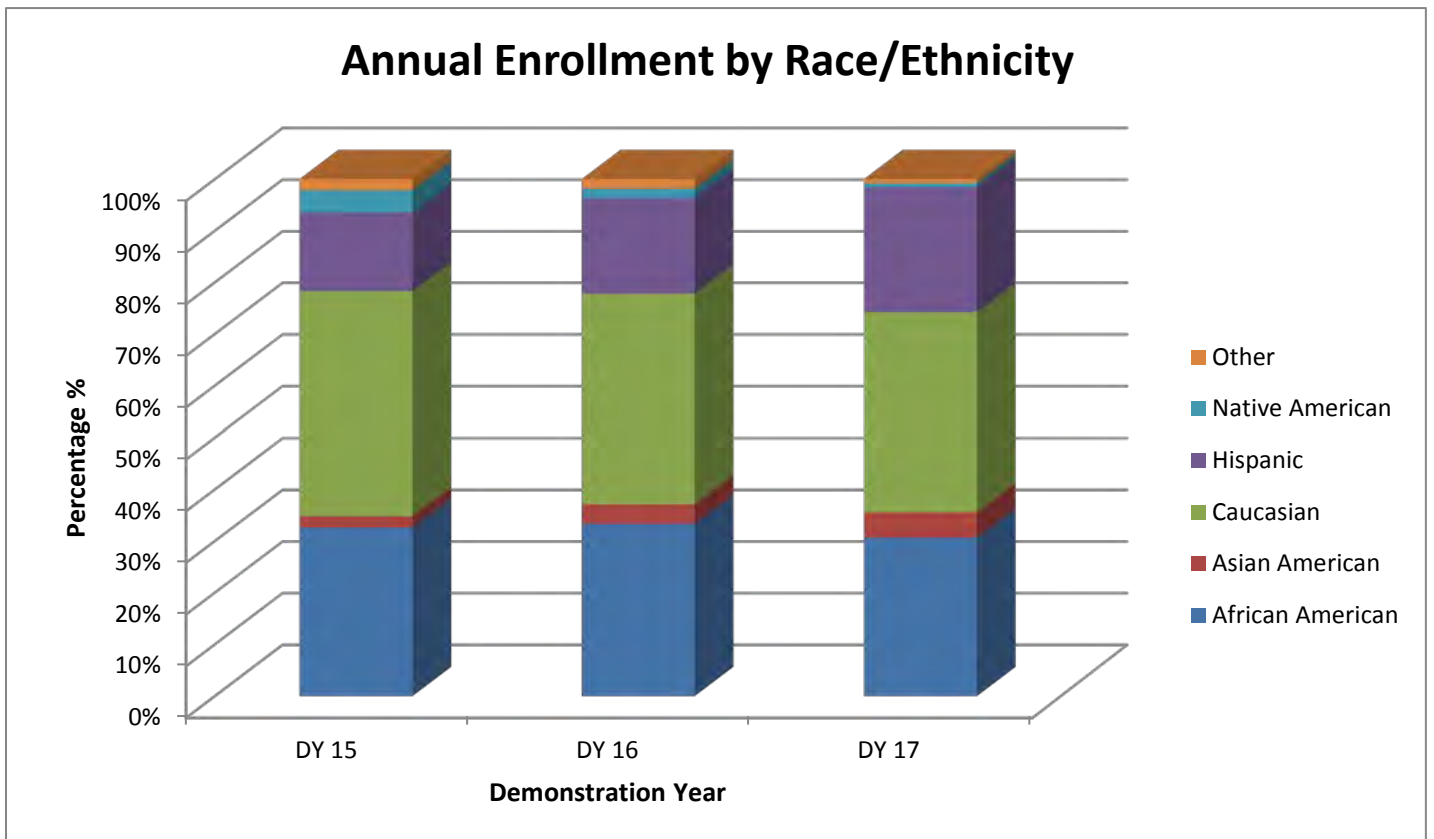
	<b>Demonstration Year 17</b> <b>(fill in dates)</b>
	Total Demonstration Population
<b># of Total Enrollees</b>	
<b># of Participants</b>	
<b># of Member Months</b>	

	<b>Demonstration Year 18</b> <b>(fill in dates)</b>
	Total Demonstration Population
<b># of Total Enrollees</b>	
<b># of Participants</b>	
<b># of Member Months</b>	

- Provide narrative on observed trends and analysis of data, including any proposed actions for improvement. As per STC 25, the State must include a narrative of any changes in enrollment and/or participation that fluctuate 10 percent or more in relation to the previous Demonstration year (DY). Also discuss actions identified that could improve enrollment numbers, if applicable.
- Provide graphs/ charts for the data indicated below (samples of the graph structure are included):
  - 1) Annual enrollment by population for each Demonstration Year over the lifetime of the Demonstration.



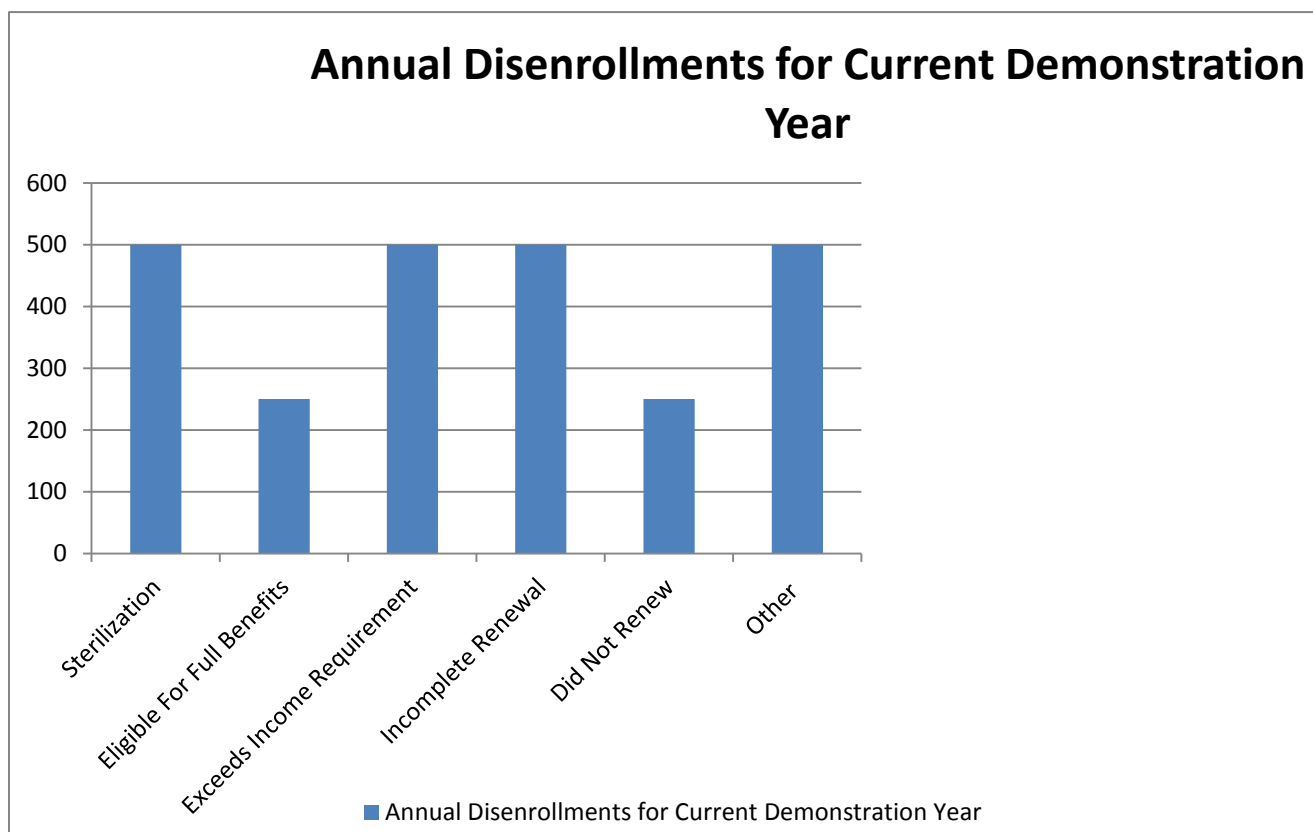
- 2) It is the State's option to provide graphs and analysis of annual enrollment by characteristics, such as race/ethnicity, and age. Two examples of such information is included below.



	<b>African American (Enrollees/ Percentage %)</b>	<b>Asian American</b>	<b>Caucasian</b>	<b>Hispanic</b>	<b>Native American</b>	<b>Other</b>	<b>Total enrollees</b>
<b>DY 16</b>	7500(32.6%)	500 (2.17%)	10000(43.4%)	3500(15.2%)	1000(4.34%)	500(2.17%)	23000
<b>DY 17</b>	9000(33.3%)	1000(3.70%)	11000(40.7%)	5000(18.5%)	500(1.85%)	500(1.85%)	27000
<b>DY 18</b>	9500(30.6%)	1500(4.83%)	12000(38.7%)	7500(24.2%)	250(0.80%)	250(0.80%)	31000

3) Annual Disenrollment and Retention figures

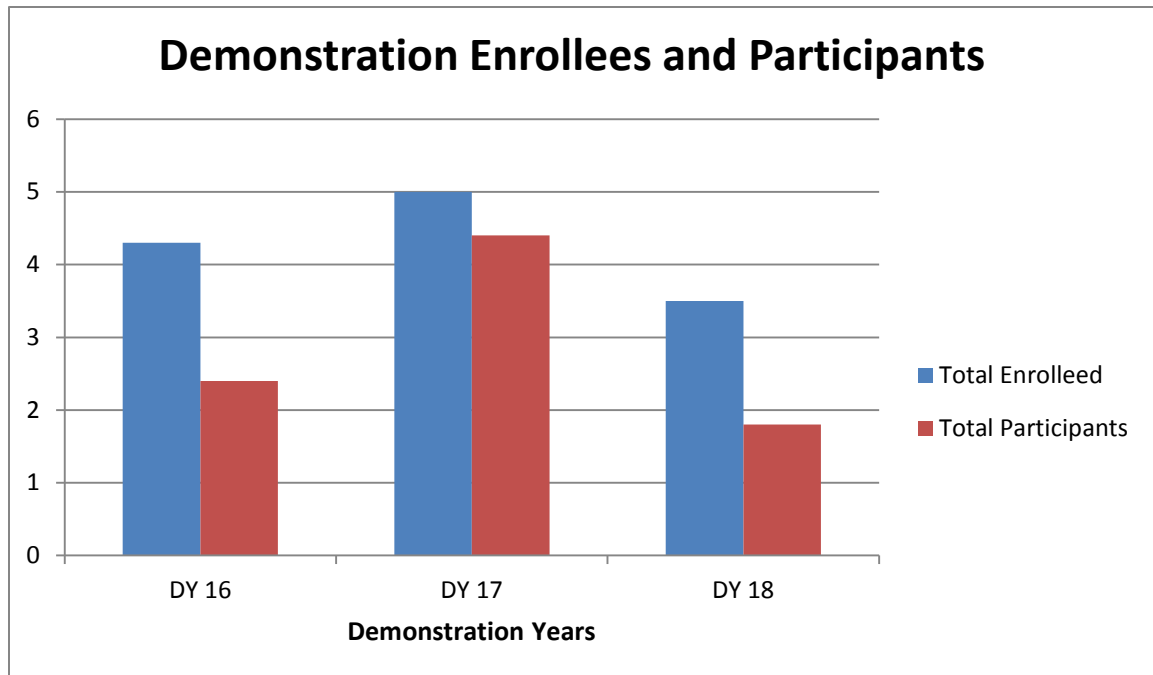
- Discuss the current Demonstration year's retention and disenrollment figures, including top reasons for disenrollment, compared to last Demonstration year and trends observed throughout the current Demonstration year's quarters.
- Provide charts/graphs to illustrate the data, please see examples below on disenrollment figures.



	<b>Sterilization (Enrollees/ Percentage %)</b>	<b>Eligible for Full Benefits</b>	<b>Exceeds income requirement</b>	<b>Incomplete Renewal</b>	<b>Did not Renew</b>	<b>Other</b>	<b>Total Disenrollment Numbers</b>
<b>DY 16</b>	500(20.0%)	250(10.0%)	500(20.0%)	500(20.0%)	250(10.0%)	500(20.0%)	2500
<b>DY 17</b>	500(16.67%)	750(25%)	500(16.67%)	250(8.33%)	500(16.7%)	500(16.7%)	3000
<b>DY 18</b>	750(18.75%)	750(18.75%)	500(12.5%)	500(12.5%)	750(18.75%)	750(18.75%)	4000

## **Service and Providers**

- *Service Utilization*
  - Provide a narrative on trends observed with family planning and family planning-related services and supplies utilization. Please also describe any changes in service utilizations or change to the Demonstration's benefit package. Provide any relevant charts/graphs illustrating data found.
  - Provide a cumulative graph highlighting the enrollees and participants over the lifetime of the Demonstration.



- *Provider Participation*
  - Provide a narrative on the current provider participation in rendering services during this Demonstration year highlighting any current or expected changes in provider participation, planned provider outreach and implications for health care delivery.

## **Program Outreach Awareness and Notification**

- *General Outreach and Awareness*
  - Provide information on the public outreach activities conducted this Demonstration year, and
  - Provide a brief assessment on the effectiveness of outreach programs throughout the Demonstration Year.
- *Target Outreach Campaign(s) (if applicable)*
  - Provide a narrative on who the targeted populations for these outreaches are, and reasons for targeted outreach,

- Provide a brief assessment on the effectiveness of the targeted outreach program(s); and
- Describe any trends observed and any identified actions that could improve the outreach programs.

### **Program Evaluation, Transition Plan and Monitoring**

- A summary of program integrity and related audit activities for the Demonstration;
- Identify any quality assurance and monitoring activities in current quarter. Also, please discuss program evaluation activities and interim findings;
- Provide a narrative of any feedback and grievances made by beneficiaries, providers and the public, including any public hearings or other notice procedures, with a summary of the State's response or planned response;
- Provide progress updates to the transition plan as specified in STC 26.

### **Provide an Interim Evaluation of Goals and Progress**

#### **Goal 1:**

**Progress Update:**

#### **Goal 2:**

**Progress Update:**

#### **Goal 3:**

**Progress Update:**

### **Annual Expenditures**

- The State is required to provide quarterly expenditure reports using the Form CMS-64 to report expenditures for services provided under the Demonstration in addition to administrative expenditures. Please see Section VII of the STCs for more details.
- Please utilize the chart below to include this expenditure data, as reported on the Form CMS-64. The chart should provide information to date, over the lifetime of the Demonstration extension.

	<b>Service Expenditures as reported on the CMS-64</b>		<b>Administrative Expenditures as reported on the CMS-64</b>		<b>Expenditures as requested on the CMS-37</b>	<b>Total Expenditures as reported on the CMS-64</b>
	Total Computable	Federal Share	Total Computable	Federal Share		
<b>DY 16</b>						
<b>DY 17</b>						
<b>DY 18</b>						

	<b>Demonstration Year 16</b> <b>(fill in dates)</b>
	Total Demonstration Population
<b># Member Months</b>	
<b>Total Expenditures</b>	

	<b>Demonstration Year 17</b> <b>(fill in dates)</b>
	Total Demonstration Population
<b># Member Months</b>	
<b>Total Expenditures</b>	

	<b>Demonstration Year 18</b> <b>(fill in dates)</b>
	Total Demonstration Population
<b># Member Months</b>	
<b>Total Expenditures</b>	

#### **Actual Number of Births to Demonstration Population**

- Provide the number of actual births that occur to family planning Demonstration participants within the DY over the lifetime of the Demonstration (participants include all individuals who obtain one or more covered family planning services each year).

	<b># of Births to Demonstration Participants</b>
DY 16	
DY 17	
DY 18	

#### **Cost of Medicaid Funded Births**

- For each Demonstration year, provide the average total Medicaid expenditures for a Medicaid-funded birth. The cost of a birth includes prenatal services and delivery and pregnancy-related services and services to infants from birth up to age 1 (the services should be limited to the services that are available to women who are eligible for Medicaid because of their pregnancy and their infants);

#### **Activities for Next Year**

- Report on any anticipated activities for next year.