

---

## Table of Contents

**State/Territory Name: New Jersey**

**State Plan Amendment (SPA) #: NJ-13-0021**

This file contains the following documents in the order listed:

- 1) Approval Letter
- 2) SPA Summary Form
- 3) Approved SPA Pages
- 4) Additional Attachments that are part of the state plan

The complete title XXI state plan for New Jersey consists of the most recent state plan posted on Medicaid.gov under CHIP and State Plan Amendments. The link is provided below. The following approved templates are in addition to, or replace sections of the state's posted current state plan. The attached approval letter(s) explain how these templates fit into that state plan.

Link to state title XXI state plans and amendments: <http://medicaid.gov/Medicaid-CHIP-Program-Information/By-Topics/Childrens-Health-Insurance-Program-CHIP/CHIP-State-Program-Information.html>

DEPARTMENT OF HEALTH & HUMAN SERVICES  
Centers for Medicare & Medicaid Services  
7500 Security Boulevard, Mail Stop: S2-26-12  
Baltimore, Maryland 21244-1850



**Children and Adults Health Programs Group**

---

APR 11 2014

Valerie Harr, Director  
Division of Medical Assistance and Health Services  
New Jersey Department of Human Services  
7 Quakerbridge Plaza  
P.O. Box 712  
Trenton, NJ 08625-0712

Dear Ms. Harr:

I am pleased to inform you that the Centers for Medicare & Medicaid Services (CMS) has approved New Jersey's Children's Health Insurance Program (CHIP) State Plan Amendment (SPA), NJ-13-0021 submitted on November 21, 2013. This SPA incorporates the MAGI-based eligibility process requirements in accordance with the Affordable Care Act. The effective date of this SPA is October 1, 2013.

The approval of SPA NJ-13-0021 includes full approval of your state's alternative single streamlined paper application. The state is using an interim online alternative single streamlined application and by December 31, 2014, will implement a revised online alternative single streamlined application that addresses CMS concerns outlined in the companion letter issued with this SPA approval.

Enclosed is a copy of the following CS24 state plan pages and attachments to be incorporated within a separate section at the end of New Jersey's approved state plan:

- CS24
- Attachment 1 – Statement of use with respect to the alternative single streamlined online application
- Attachment 2 – NJ FamilyCare paper application

This approval and the attachments supercede the following sections of the current CHIP State Plan:

- Section 4.3: Single Streamlined Application Screen and Enroll Process
- Section 4.4: Renewals, Screening by Other Insurance Affordability Programs

Page 2 – Ms. Valerie Harr

The CMS appreciates the significant amount of work your staff dedicated to preparing this State Plan Amendment. Your title XXI project officer is Ms. Stacey Green. She is available to answer questions concerning this amendment and other CHIP-related issues. Ms. Green's contact information is as follows:

Centers for Medicare & Medicaid Services  
Center for Medicaid and CHIP Services  
Mail Stop: S2-01-16  
7500 Security Blvd.  
Baltimore, MD 21244-1850  
Telephone: (410) 786-6102  
Facsimile: (410) 786-5882  
E-mail: [Stacey.Green@cms.hhs.gov](mailto:Stacey.Green@cms.hhs.gov)

Official communications regarding program matters should be sent simultaneously to Ms. Green and to Mr. Michael Melendez, Associate Regional Administrator (ARA) in our New York Regional Office. Mr. Melendez's address is:

Mr. Michael Melendez  
Office of the Regional Administrator  
Jacob K. Javits Federal Building  
26 Federal Plaza, Room 3811  
New York, NY 10278-0063

If you have additional questions, please contact Barbara K. Richards, Acting Director, Division of State Coverage Programs at 410-786-5920.

We look forward to continuing to work with you and your staff.

Sincerely,



Eliot Fishman  
Director

Enclosure

cc:

Mr. Michael Melendez, Associate Regional Administrator, CMS Region II

DEPARTMENT OF HEALTH & HUMAN SERVICES  
Centers for Medicare & Medicaid Services  
7500 Security Boulevard, Mail Stop: S2-26-12  
Baltimore, Maryland 21244-1850



**Children and Adults Health Programs Group**

---

**APR 11 2014**

Valerie Harr, Director  
Division of Medical Assistance and Health Services  
New Jersey Department of Human Services  
7 Quakerbridge Plaza  
P.O. Box 712  
Trenton, NJ 08625-0712

RE: CS24 – Eligibility Process State Plan Amendment (SPA), NJ-13-0021

Dear Ms. Harr:

This letter is being sent as a companion to the Centers for Medicare & Medicaid Services (CMS) approval of state plan amendment (SPA) NJ-13-0021, which was submitted to CMS on November 21, 2013. Our review of this submission included a review of the alternative single streamlined paper and online applications developed by the state.

The state is currently using an interim online alternative single streamlined application. On or before December 31, 2014, this interim application needs to be revised to reflect the following change.

<b>Necessary Change:</b>	<b>Completion Date:</b>
Information about immigration status, which is needed to perform an electronic data match, will be requested from non-citizen applicants.	December 31, 2014

Please submit the revised alternative online application to CMS for review no later than December 1, 2014, to allow for approval by December 31, 2014.

Page 2 – Ms. Valerie Harr

We continue to be available to provide technical assistance. If you have any questions about your application, please contact Victoria Collins at [Victoria.Collins@cms.hhs.gov](mailto:Victoria.Collins@cms.hhs.gov) or (410) 786-2167.

We look forward to continuing to work with you and your staff.

Sincerely,

A black rectangular redaction box covers the signature area. A small handwritten mark is visible above the box.

Barbara K. Richards  
Acting Director  
Division of State Coverage Programs

cc:

Mr. Michael Melendez, Associate Regional Administrator, CMS Region II

logged in as TONIABROWN(CMS CO Staff)

read only mode

application rev p01

## Children's Health Insurance Program Eligibility

NJ.0532.R00.00 - Jan 01, 2014

Home

Logout

Finder

Save

Validate

Print

Help

**Control Panel****General Information****File Management****Tribal Input****Summary**

### Children's Health Insurance Program Eligibility: Summary Page

State/Territory name: New Jersey

**Transmittal Number:**

*Please enter the Transmittal Number (TN) in the format ST-YY-0000 where ST= the state abbreviation, YY = the last two digits of the submission year, and 0000 = a four digit number with leading zeros. The dashes must also be entered.*

**Type of SPA:**

- MAGI Eligibility & Methods
- XXI Medicaid Expansion
- Establish 2101(f) Group
- Eligibility Processing
- Non-Financial Eligibility

**Proposed Effective Date**
 (mm/dd/yyyy)
**Federal Statute/Regulation Citation**

**Federal Budget Impact**
 This SPA has a budget impact.

Total budget impact:

State Funds: \$ Federal Funds: \$ **Subject of Amendment**

Please provide a brief summary of SPA changes.

Character Count: 46 out of 2000

**Signature of State Agency Official**

Submitted By: Julie Hubbs

Last Revision Date: Jun 5, 2014

Submit Date: Nov 21, 2013

---

---

[FAQs](#) | [Site Map](#) | [Contact](#) | [Medicaid.gov](#) | [CMS.gov](#)

**USE OF THE ALTERNATIVE SINGLE STREAMLINED APPLICATION**

Paper Application       Online Application

**TRANSMITTAL NUMBER:**

NJ-13-0021

**STATE:**

New Jersey

Through December 31, 2014, the state is using an interim alternative single streamlined application. After December 31, 2014, the state will use a revised alternative single streamlined application. The revised application will address the issues outlined in the CMS letter, which was issued with the approval of this state plan amendment, concerning the state's application. The revised application will be incorporated by reference into the state plan.



# CHIP Eligibility

OMB Control Number: 0938-1148

Expiration date: 10/31/2014

## Separate Child Health Insurance Program General Eligibility - Eligibility Processing

CS24

2102(b)(3) & 2107(e)(1)(O) of the SSA and 42 CFR 457, subpart C

- The CHIP Agency meets all of the requirements of 42 CFR 457, subpart C for application processing, eligibility screening and enrollment.

### Application Processing

Indicate which application the agency uses for individuals applying for coverage who may be eligible based on the applicable modified adjusted gross income standard:

- The single, streamlined application developed by the Secretary in accordance with section 1413(b)(1)(A) of the Affordable Care Act.
- An alternative single, stream lined application developed by the state and approved by the Secretary in accordance with section 1413(b)(1)(B) of the Affordable Care Act.

An attachment is submitted.

- An alternative application used to apply for multiple human service programs approved by the Secretary, provided that the agency makes readily available the single or alternative application used only for insurance affordability programs to individuals seeking assistance only through such programs.

An attachment is submitted.

- The agency's procedures permit an individual, or authorized person acting on behalf of the individual, to submit an application via the internet website described in CFR 457.340(a), by telephone, via mail, in person and other commonly available electronic means.

The agency accepts applications in the following other electronic means.

- Other electronic means:

### Screen and Enroll Process

- The CHIP Agency has coordinated eligibility and enrollment screening procedures in place that are applied at time of initial application, periodic redeterminations, and follow-up eligibility determinations. The procedures ensure that only targeted low-income children are provided CHIP coverage and that enrollment is facilitated for applicants found to be potentially eligible for other insurance affordability programs.

Procedures include:

- Screening of application to identify all individuals eligible or potentially eligible for CHIP or other insurance affordability programs; and
- Income eligibility test, with calculation of household income consistent with 42 CFR 457.315 for individuals identified as potentially eligible for Medicaid or other insurance affordability programs based on household income; and



# CHIP Eligibility

- Screening process for individuals who may qualify for Medicaid on a basis other than having household income at or below the applicable MAGI standard, based on information in the single stream lined application.

The CHIP agency has entered into an arrangement with the Exchange to make eligibility determinations for advanced premium tax credits in accordance with section 1943(b)(2) of the SSA.

No

## Redetermination Processing

- Redeterminations of eligibility for individuals whose financial eligibility is based on the applicable modified adjusted gross income standard are performed as follows, consistent with 42 CFR 457.343:
  - Once every 12 months.
  - Without requiring information from the individual if able to do so based on reliable information contained in the individual's account or other more current information available to the agency.
- If the agency cannot determine eligibility solely on the basis of the information available to it, or otherwise needs additional information to complete the redetermination, it provides the individual with a pre-populated renewal form containing the information already available.

## Screening by Other Insurance Affordability Programs

- The CHIP Agency provides assurance that it has adopted procedures to accept and process electronic accounts of individuals screened as potentially eligible for CHIP by other insurance affordability programs in accordance with the requirements of 42 CFR 457.348(b) and to determine eligibility in accordance with 42 CFR 457.340 in the same manner as if the application had been submitted directly to, and processed by the state.

- The CHIP Agency elects the option to accept CHIP eligibility decisions made by the Exchange or other agencies administering insurance affordability programs as provided in 42 CFR 457.348 and to furnish CHIP in accordance with requirements of 42 CFR 457.340 to the same extent and in the same manner as if the applicant had been determined by the state to be eligible for CHIP.

Check all types of agencies that apply:

- The Exchange
- Medicaid
- Other agency administering insurance affordability programs

- The CHIP Agency has entered into an agreement with agencies administering other insurance affordability programs to fulfill the requirements of 457.348(b) and will provide this agreement to the Secretary upon request.

## PRA Disclosure Statement

According to the Paperwork Reduction Act of 1995, no persons are required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0938-1148. The time required to complete this information collection is estimated to average 50 hours per response, including the time to review instructions, search existing data resources, gather the data needed, and complete and review the information collection. If you have comments concerning the accuracy of the time estimate(s) or suggestions for improving this form, please write to: CMS, 7500 Security Boulevard, Attn: PRA Reports Clearance Officer, Mail Stop C4-26-05, Baltimore, Maryland 21244-1850.

V.20130709

# Application for Health Coverage & Help Paying Costs



Affordable health coverage. Quality care.

THINGS TO KNOW



## Use this application to see what coverage choices you qualify for

- Free or low-cost insurance from Medicaid or the Children's Health Insurance Program (CHIP), known as NJ FamilyCare
- Private health insurance plans that offer comprehensive coverage to help you stay well
- A new tax credit that can help pay your premiums for health coverage



## Who can use this application?

- Use this application to apply for anyone in your family.
- Apply even if you or your child already has health coverage. You could be eligible for lower-cost or free coverage.
- If you're single, you may be able to use a short form. Visit [njfamilycare.org](http://njfamilycare.org).
- Families that include immigrants can apply. You can apply for your child even if you aren't eligible for coverage. Applying won't affect your immigration status or chances of becoming a permanent resident or citizen.
- If someone is helping you fill out this application, you may need to complete Appendix C.



## Apply faster online

Apply faster online at [njfamilycare.org](http://njfamilycare.org).



## What you may need to apply

- Social Security Numbers (or document numbers for any legal immigrants who need insurance)
- Employer and income information for everyone in your family (for example, from paystubs, W-2 forms, or wage and tax statements)
- Policy numbers for any current health insurance
- Information about any job-related health insurance available to your family



## Why do we ask for this information?

We ask about income and other information to let you know what coverage you qualify for and if you can get any help paying for it. **We'll keep all the information you provide private and secure, as required by law.** To view the Privacy Act Statement, go to [njfamilycare.org](http://njfamilycare.org).



## What happens next?

Send your complete, signed application to the address on page 7. **If you don't have all the information we ask for, sign and submit your application anyway.** We'll follow-up with you within 1-2 weeks. You'll get instructions on the next steps to complete your health coverage. If you don't hear from us, visit [njfamilycare.org](http://njfamilycare.org) or call **1-800-701-0710**. Filling out this application doesn't mean you have to buy health coverage.



## Get help with this application

- **Online:** [njfamilycare.org](http://njfamilycare.org)
- **Phone:** Call our Help Center at **1-800-701-0710**.
- **In person:** There may be counselors in your area who can help. Visit our website or call **1-800-701-0710** for more information.
- **En Español:** Llame a nuestro centro de ayuda gratis al **1-800-701-0710**.



**NEED HELP WITH YOUR APPLICATION?** Visit [njfamilycare.org](http://njfamilycare.org) or call us at **1-800-701-0710**. Para obtener una copia de este formulario en Español, llame **1-800-701-0710**. If you need help in a language other than English, call **1-800-701-0710** and tell the customer service representative the language you need. We'll get you help at no cost to you. TTY users should call **1-800-701-0720**.

## STEP 1 Tell us about yourself.

(We need one adult in the family to be the contact person for your application.)

1. First name, Middle name, Last name, & Suffix			
2. Home address (Leave blank if you don't have one.)			3. Apartment or suite number
4. City	5. State	6. ZIP code	7. County
8. Mailing address (if different from home address)			9. Apartment or suite number
10. City	11. State	12. ZIP code	13. County
14. Phone number ( ) -		15. Other phone number ( ) -	
16. Do you want to get information about this application by email? <input type="checkbox"/> Yes <input type="checkbox"/> No			
Email address: _____			
17. What is your preferred spoken or written language (if not English)?			

## STEP 2 Tell us about your family.

### Who do you need to include on this application?

Tell us about all the family members who live with you. If you file taxes, we need to know about everyone on your tax return. (You don't need to file taxes to get health coverage).

#### DO Include:

- Yourself
- Your spouse
- Your children under 21 who live with you
- Your unmarried partner who needs health coverage
- Anyone you include on your tax return, even if they don't live with you
- Anyone else under 21 who you take care of and lives with you

#### You DON'T have to include:

- Your unmarried partner who doesn't need health coverage
- Your unmarried partner's children
- Your parents who live with you, but file their own tax return (if you're over 21)
- Other adult relatives who file their own tax return

The amount of assistance or type of program you qualify for depends on the number of people in your family and their incomes. This information helps us make sure everyone gets the best coverage they can.

**Complete Step 2 for each person in your family.** Start with yourself, then add other adults and children. **If you have more than 2 people in your family, you'll need to make a copy of the pages and attach them.**

You don't need to provide immigration status or a Social Security Number (SSN) for family members who don't need health coverage. We'll keep all the information you provide private and secure as required by law. We'll use personal information only to check if you're eligible for health coverage.

 **NEED HELP WITH YOUR APPLICATION?** Visit [njfamilycare.org](http://njfamilycare.org) or call us at **1-800-701-0710**. Para obtener una copia de este formulario en Español, llame **1-800-701-0710**. If you need help in a language other than English, call **1-800-701-0710** and tell the customer service representative the language you need. We'll get you help at no cost to you. TTY users should call **1-800-701-0720**.

**STEP 2: PERSON 1** (Start with yourself)

Complete Step 2 for yourself, your spouse/partner and children who live with you and/or anyone on your same federal income tax return if you file one. See page 1 for more information about who to include. If you don't file a tax return, remember to still add family members who live with you.

1. First name, Middle name, Last name, & Suffix _____	2. Relationship to you? <b>SELF</b>
3. Date of birth (mm/dd/yyyy) _____	4. Sex <input type="checkbox"/> Male <input type="checkbox"/> Female
5. Social Security number (SSN) _____ - _____ - _____	

**We need this if you want health coverage and have an SSN.** Providing your SSN can be helpful if you don't want health coverage too since it can speed up the application process. We use SSNs to check income and other information to see who's eligible for help with health coverage costs. If someone wants help getting an SSN, call 1-800-772-1213 or visit [socialsecurity.gov](http://socialsecurity.gov). TTY users should call 1-800-325-0778.

**6. Do you plan to file a federal income tax return NEXT YEAR?**

(You can still apply for health insurance even if you don't file a federal income tax return.)

**YES. If yes,** please answer questions a–c.  **NO. If no,** skip to question c.

a. Will you file jointly with a spouse?  Yes  No  
**If yes,** name of spouse: \_\_\_\_\_

b. Will you claim any dependents on your tax return?  Yes  No  
**If yes,** list name(s) of dependents: \_\_\_\_\_

c. Will you be claimed as a dependent on someone's tax return?  Yes  No  
**If yes,** please list the name of the tax filer: \_\_\_\_\_  
How are you related to the tax filer? \_\_\_\_\_

7. Are you pregnant?  Yes  No a. **If yes,** how many babies are expected during this pregnancy? \_\_\_\_\_

**8. Do you need health coverage?**

(Even if you have insurance, there might be a program with better coverage or lower costs.)

**YES. If yes,** answer all the questions below.  **NO. If no,** SKIP to the income questions on page 3. Leave the rest of this page blank.

9. Do you have a physical, mental, or emotional health condition that causes limitations in activities (like bathing, dressing, daily chores, etc) or live in a medical facility or nursing home?  Yes  No

10. Are you a U.S. citizen or U.S. national?  Yes  No

**11. If you aren't a U.S. citizen or U.S. national,** do you have eligible immigration status?

Yes. Fill in your document type and ID number below.

a. Immigration document type \_\_\_\_\_ b. Document ID number \_\_\_\_\_

c. Have you lived in the U.S. since 1996?  Yes  No d. Are you, or your spouse or parent a veteran or an active-duty member of the U.S. military?  Yes  No

12. Do you want help paying for medical bills from the last 3 months?  Yes  No

13. Do you live with at least one child under the age of 19, and are you the main person taking care of this child?  Yes  No

14. Are you a full-time student?  Yes  No 15. Were you in foster care at age 18 or older?  Yes  No

**16. If Hispanic/Latino, ethnicity (OPTIONAL—check all that apply.)**

Mexican  Mexican American  Chicano/a  Puerto Rican  Cuban  Other \_\_\_\_\_

**17. Race (OPTIONAL—check all that apply.)**

<input type="checkbox"/> White	<input type="checkbox"/> Native American Indian or Alaska Native	<input type="checkbox"/> Filipino	<input type="checkbox"/> Vietnamese	<input type="checkbox"/> Guamanian or Chamorro
<input type="checkbox"/> Black or African American	<input type="checkbox"/> Asian Indian	<input type="checkbox"/> Japanese	<input type="checkbox"/> Other Asian	<input type="checkbox"/> Samoan
	<input type="checkbox"/> Chinese	<input type="checkbox"/> Korean	<input type="checkbox"/> Native Hawaiian	<input type="checkbox"/> Other Pacific Islander
				<input type="checkbox"/> Other _____

**NEED HELP WITH YOUR APPLICATION?** Visit [njfamilycare.org](http://njfamilycare.org) or call us at **1-800-701-0710**. Para obtener una copia de este formulario en Español, llame **1-800-701-0710**. If you need help in a language other than English, call **1-800-701-0710** and tell the customer service representative the language you need. We'll get you help at no cost to you. TTY users should call **1-800-701-0720**.

**STEP 2: PERSON 1** (Continue with yourself)

**Current Job & Income Information**

- Employed**  
If you're currently employed, tell us about your income. Start with question 18.
- Not employed**  
Skip to question 28.
- Self-employed**  
Skip to question 27.

**CURRENT JOB 1:**

18. Employer name and address \_\_\_\_\_ 19. Employer phone number  
( ) -

20. Wages/tips (before taxes)  Hourly  Weekly  Every 2 weeks  Twice a month  Monthly  Yearly  
\$ \_\_\_\_\_

21. Average hours worked each WEEK \_\_\_\_\_

**CURRENT JOB 2:** (If you have more jobs and need more space, attach another sheet of paper.)

22. Employer name and address \_\_\_\_\_ 23. Employer phone number  
( ) -

24. Wages/tips (before taxes)  Hourly  Weekly  Every 2 weeks  Twice a month  Monthly  Yearly  
\$ \_\_\_\_\_

25. Average hours worked each WEEK \_\_\_\_\_

26. In the past year, did you:  Change jobs  Stop working  Start working fewer hours  None of these

**27. If self-employed, answer the following questions:**

a. Type of work \_\_\_\_\_

b. How much net income (profits once business expenses are paid) will you get from this self-employment this month?

\$ \_\_\_\_\_

**28. OTHER INCOME THIS MONTH:** Check all that apply, and give the amount and how often you get it.

**NOTE:** You don't need to tell us about child support, veteran's payment, or Supplemental Security Income (SSI).

- None
- Unemployment \$ \_\_\_\_\_ How often? \_\_\_\_\_
- Pensions \$ \_\_\_\_\_ How often? \_\_\_\_\_
- Social Security \$ \_\_\_\_\_ How often? \_\_\_\_\_
- Retirement accounts \$ \_\_\_\_\_ How often? \_\_\_\_\_
- Alimony received \$ \_\_\_\_\_ How often? \_\_\_\_\_
- Net farming/fishing \$ \_\_\_\_\_ How often? \_\_\_\_\_
- Net rental/royalty \$ \_\_\_\_\_ How often? \_\_\_\_\_
- Other income \$ \_\_\_\_\_ How often? \_\_\_\_\_  
Type: \_\_\_\_\_

**29. DEDUCTIONS:** Check all that apply, and give the amount and how often you get it.

If you pay for certain things that can be deducted on a federal income tax return, telling us about them could make the cost of health coverage a little lower.

**NOTE:** You shouldn't include a cost that you already considered in your answer to net self-employment (question 27b).

- Alimony paid \$ \_\_\_\_\_ How often? \_\_\_\_\_
- Student loan interest \$ \_\_\_\_\_ How often? \_\_\_\_\_
- Other deductions \$ \_\_\_\_\_ How often? \_\_\_\_\_  
Type: \_\_\_\_\_

**30. YEARLY INCOME:** Complete only if your income changes from month to month.

If you don't expect changes to your monthly income, skip to the next person. ➡

Your total income **this year** \$ \_\_\_\_\_ Your total income **next year** (if you think it will be different) \$ \_\_\_\_\_

**THANKS! This is all we need to know about you.**

**?** **NEED HELP WITH YOUR APPLICATION?** Visit [njfamilycare.org](http://njfamilycare.org) or call us at **1-800-701-0710**. Para obtener una copia de este formulario en Español, llame **1-800-701-0710**. If you need help in a language other than English, call **1-800-701-0710** and tell the customer service representative the language you need. We'll get you help at no cost to you. TTY users should call **1-800-701-0720**.

**STEP 2: PERSON 2**

If you have more than two people to include, make a copy of Step 2: Person 2 (pages 4 and 5) and complete.

Complete Step 2 for yourself, your spouse/partner, and children who live with you and/or anyone on your same federal income tax return if you file one. See page 1 for more information about who to include. If you don't file a tax return, remember to still add family members who live with you.

1. First name, Middle name, Last name, & Suffix _____	2. Relationship to you? _____
---	-------------------------------

3. Date of birth (mm/dd/yyyy) _____	4. Sex <input type="checkbox"/> Male <input type="checkbox"/> Female
-------------------------------------	--

5. Social Security number (SSN) \_\_\_\_\_  
**We need this if you want health coverage and have an SSN.**

6. Does PERSON 2 live at the same address as you?  Yes  No  
**If no, list address:** \_\_\_\_\_

7. **Does PERSON 2 plan to file a federal income tax return NEXT YEAR?**  
(You can still apply for health insurance even if you don't file a federal income tax return.)

**YES. If yes**, please answer questions a-c.  **NO. If no**, skip to question c.

a. Will PERSON 2 file jointly with a spouse?  Yes  No  
**If yes**, name of spouse: \_\_\_\_\_

b. Will PERSON 2 claim any dependents on his or her tax return?  Yes  No  
**If yes**, list name(s) of dependents: \_\_\_\_\_

c. Will PERSON 2 be claimed as a dependent on someone's tax return?  Yes  No  
**If yes**, please list the name of the tax filer: \_\_\_\_\_  
How is PERSON 2 related to the tax filer? \_\_\_\_\_

8. Is PERSON 2 pregnant?  Yes  No a. **If yes**, how many babies are expected during this pregnancy? \_\_\_\_\_

9. **Does PERSON 2 need health coverage?**  
(Even if they have insurance, there might be a program with better coverage or lower costs.)

**YES. If yes**, answer all the questions below.   
 **NO. If no**, SKIP to the income questions on page 5.   
Leave the rest of this page blank.

10. Does PERSON 2 have a physical, mental, or emotional health condition that causes limitations in activities (like bathing, dressing, daily chores, etc) or live in a medical facility or nursing home?  Yes  No

11. Is PERSON 2 a U.S. citizen or U.S. national?  Yes  No

12. **If PERSON 2 isn't a U.S. citizen or U.S. national**, do they have eligible immigration status?

Yes. Fill in their document type and ID number below.

a. Document type \_\_\_\_\_ b. Document ID number \_\_\_\_\_

c. Has PERSON 2 lived in the U.S. since 1996?  Yes  No d. Is PERSON 2, or their spouse or parent a veteran or an active-duty member in the U.S. military?  Yes  No

13. Does PERSON 2 want help paying for medical bills from the last 3 months? <input type="checkbox"/> Yes <input type="checkbox"/> No	14. Does PERSON 2 live with at least one child under the age of 19, and are they the main person taking care of this child? <input type="checkbox"/> Yes <input type="checkbox"/> No	15. Was PERSON 2 in foster care at age 18 or older? <input type="checkbox"/> Yes <input type="checkbox"/> No
--	---	---

**Please answer the following questions if PERSON 2 is 22 or younger:**

16. Did PERSON 2 have insurance through a job and lose it within the past 3 months?  Yes  No  
a. **If yes**, end date: \_\_\_\_\_ b. Reason the insurance ended: \_\_\_\_\_

17. Is PERSON 2 a full-time student?  Yes  No

18. **If Hispanic/Latino, ethnicity (OPTIONAL—check all that apply.)**

Mexican  Mexican American  Chicano/a  Puerto Rican  Cuban  Other \_\_\_\_\_

19. **Race (OPTIONAL—check all that apply.)**

<input type="checkbox"/> White	<input type="checkbox"/> Native American Indian or Alaska Native	<input type="checkbox"/> Filipino	<input type="checkbox"/> Vietnamese	<input type="checkbox"/> Guamanian or Chamorro
<input type="checkbox"/> Black or African American	<input type="checkbox"/> Asian Indian	<input type="checkbox"/> Japanese	<input type="checkbox"/> Other Asian	<input type="checkbox"/> Samoan
	<input type="checkbox"/> Chinese	<input type="checkbox"/> Korean	<input type="checkbox"/> Native Hawaiian	<input type="checkbox"/> Other Pacific Islander
				<input type="checkbox"/> Other _____

**Now, tell us about any income from PERSON 2**

**NEED HELP WITH YOUR APPLICATION?** Visit [njfamilycare.org](http://njfamilycare.org) or call us at **1-800-701-0710**. Para obtener una copia de este formulario en Español, llame **1-800-701-0710**. If you need help in a language other than English, call **1-800-701-0710** and tell the customer service representative the language you need. We'll get you help at no cost to you. TTY users should call **1-800-701-0720**.

**STEP 2: PERSON 2**

**Current Job & Income Information**

- Employed**  
If you're currently employed, tell us about your income. Start with question 20.
- Not employed**  
Skip to question 30.
- Self-employed**  
Skip to question 29.

**CURRENT JOB 1:**

20. Employer name and address \_\_\_\_\_ 21. Employer phone number  
( ) -

22. Wages/tips (before taxes)  Hourly  Weekly  Every 2 weeks  Twice a month  Monthly  Yearly  
\$ \_\_\_\_\_

23. Average hours worked each WEEK \_\_\_\_\_

**CURRENT JOB 2:** (If you have more jobs and need more space, attach another sheet of paper.)

24. Employer name and address \_\_\_\_\_ 25. Employer phone number  
( ) -

26. Wages/tips (before taxes)  Hourly  Weekly  Every 2 weeks  Twice a month  Monthly  Yearly  
\$ \_\_\_\_\_

27. Average hours worked each WEEK \_\_\_\_\_

28. In the past year, did PERSON 2:  Change jobs  Stop working  Start working fewer hours  None of these

29. If self-employed, answer the following questions:  
a. Type of work: \_\_\_\_\_  
b. How much net income (profits once business expenses are paid) will you get from this self-employment this month?  
\$ \_\_\_\_\_

**30. OTHER INCOME THIS MONTH:** Check all that apply, and give the amount and how often you get it.

**NOTE:** You don't need to tell us about child support, veteran's payment, or Supplemental Security Income (SSI).

None

<input type="checkbox"/> Unemployment	\$ _____	How often? _____	<input type="checkbox"/> Net farming/fishing	\$ _____	How often? _____
<input type="checkbox"/> Pensions	\$ _____	How often? _____	<input type="checkbox"/> Net rental/royalty	\$ _____	How often? _____
<input type="checkbox"/> Social Security	\$ _____	How often? _____	<input type="checkbox"/> Other income	\$ _____	How often? _____
<input type="checkbox"/> Retirement accounts	\$ _____	How often? _____	Type: _____		
<input type="checkbox"/> Alimony received	\$ _____	How often? _____			

**31. DEDUCTIONS:** Check all that apply, and give the amount and how often you get it.

If PERSON 2 pays for certain things that can be deducted on a federal income tax return, telling us about them could make the cost of health coverage a little lower.

**NOTE:** You shouldn't include a cost that you already considered in your answer to net self-employment (question 29b).

<input type="checkbox"/> Alimony paid	\$ _____	How often? _____	<input type="checkbox"/> Other deductions	\$ _____	How often? _____
<input type="checkbox"/> Student loan interest	\$ _____	How often? _____	Type: _____		

**32. YEARLY INCOME:** Complete only if PERSON 2's income changes from month to month.

If you don't expect changes to PERSON 2's monthly income, add another person or skip to the next section.

PERSON 2's total income <b>this year</b>	PERSON 2's total income <b>next year</b> (if you think it will be different)
\$ _____	\$ _____

**THANKS! This is all we need to know about PERSON 2.**

**NEED HELP WITH YOUR APPLICATION?** Visit [njfamilycare.org](http://njfamilycare.org) or call us at **1-800-701-0710**. Para obtener una copia de este formulario en Español, llame **1-800-701-0710**. If you need help in a language other than English, call **1-800-701-0710** and tell the customer service representative the language you need. We'll get you help at no cost to you. TTY users should call **1-800-701-0720**.

## STEP 3

### Native American Indian or Alaska Native (AI/AN) family member(s)

1. Are you or is anyone in your family Native American Indian or Alaska Native?

- If **No**, skip to Step 4.  
 **Yes. If yes**, go to Appendix B.

## STEP 4

### Your Family's Health Coverage

Answer these questions for anyone who needs health coverage.

1. Is anyone enrolled in health coverage now from the following?

**YES. If yes**, check the type of coverage and write the person(s) name(s) next to the coverage they have.  **NO.**

- Medicaid \_\_\_\_\_  
 NJ FamilyCare \_\_\_\_\_  
 Medicare \_\_\_\_\_  
 TRICARE (Don't check if you have direct care or Line of Duty)  
 \_\_\_\_\_  
 VA health care programs \_\_\_\_\_  
 Peace Corps \_\_\_\_\_

- Employer insurance \_\_\_\_\_  
 Name of health insurance: \_\_\_\_\_  
 Policy number: \_\_\_\_\_  
 Is this COBRA coverage?  Yes  No  
 Is this a retiree health plan?  Yes  No  
 Other  
 Name of health insurance: \_\_\_\_\_  
 Policy number: \_\_\_\_\_  
 Is this a limited-benefit plan (like a school accident policy)?  
 Yes  No

2. Is anyone listed on this application offered health coverage from a job? Check yes even if the coverage is from someone else's job, such as a parent or spouse.

- YES. If yes**, you'll need to have your employer complete Appendix A and return to address provided.  
 **NO. If no**, continue to Step 5.

## STEP 5

### Select your Health Plan

You will have to pick a Health Plan from the choices below to be enrolled.  
 If you need assistance selecting your Health Plan, contact a Health Benefits Coordinator at 1-800-701-0710, TTY 1-800-701-0720.

- AMERIGROUP** (Available in ALL counties; except Salem County)  
 **Healthfirst NJ** (Available in Atlantic, Bergen, Essex, Hudson, Mercer, Middlesex, Morris, Passaic, Somerset, Sussex, Union & Warren counties ONLY)  
 **Horizon NJ Health** (Available in ALL Counties)  
 **UnitedHealthcare Community Plan** (Available in ALL Counties)

I understand that if I'm found eligible and because I have joined a Health Plan, I must follow the rules for obtaining health care from the Health Plan. I understand that I must let my Health Plan and NJ FamilyCare know if there is any change in the number of people in my family and that any newborn children will be enrolled in my Health Plan. I understand that, unless I, or a family member, have a true medical emergency, I must call my personal doctor for medical advice, medical care or for a referral to a specialist. I understand that if I, or a family member, have a true medical emergency, I must call my personal doctor or the Health Plan as soon as possible after I, or the family member, go to the hospital. I understand that I must keep any medical appointment I have scheduled with a doctor and, if I cannot, I must call the doctor's office to cancel the appointment. I understand that if I go to a doctor other than my personal doctor I have selected, without a referral from my doctor or approval from the Health Plan, I may have to pay for that doctor's services because NJ FamilyCare will not pay for the unapproved service or visit. I understand that I may change to another Health Plan and that I can call the Health Benefits Coordinator to help me do that. I give permission for the release of my medical history and health care records and those of my family members who will be enrolled to any person(s) in the Health Plan and its providers who shall provide or coordinate health care to me and my family as long as I am a member of the Health Plan.

**? NEED HELP WITH YOUR APPLICATION?** Visit [njfamilycare.org](http://njfamilycare.org) or call us at **1-800-701-0710**. Para obtener una copia de este formulario en Español, llame **1-800-701-0710**. If you need help in a language other than English, call **1-800-701-0710** and tell the customer service representative the language you need. We'll get you help at no cost to you. TTY users should call **1-800-701-0720**.

**STEP 6** Read & sign this application.

- I understand that the NJ FamilyCare program may use or disclose protected health information about me or my children if Federal privacy law requires or allows it, or if State law requires it.
- I'm signing this application under penalty of perjury which means I've provided true answers to all the questions on this form to the best of my knowledge. I know that I may be subject to penalties under federal and state law if I provide false and or untrue information.
- I know that I must promptly tell NJ FamilyCare if anything changes or becomes different from what I wrote on this application including changes in income, address or household size. I can visit [njfamilycare.org](http://njfamilycare.org) or call **1-800-701-0710** to report any changes. I understand that a change in my information could affect the eligibility for member(s) of my household.
- I know that under federal law, discrimination isn't permitted on the basis of race, color, national origin, sex, age, sexual orientation, gender identity, or disability. I can file a complaint of discrimination by visiting [www.hhs.gov/ocr/office/file](http://www.hhs.gov/ocr/office/file).
- I authorize the NJ Division of Taxation to release my tax return information to NJ FamilyCare.
- I also authorize any educational institution or school district to release my medical records or those of my child(ren) to the NJ FamilyCare program for the purpose of determining eligibility and billing the Program.
- I confirm that no one applying for health insurance on this application is incarcerated (detained or jailed). If not, \_\_\_\_\_ is incarcerated.  
(name of person)

We need this information to check your eligibility for help paying for health coverage if you choose to apply. We'll check your answers using information in our electronic databases and databases from the Internal Revenue Service (IRS), Social Security, the Department of Homeland Security, NJ Division of Taxation, and/or a consumer reporting agency. If the information doesn't match, we may ask you to send us proof.

**Renewal of coverage in future years**

To make it easier to determine my eligibility for help paying for health coverage in future years, I agree to allow NJ FamilyCare to use income data, including information from tax returns. NJ FamilyCare will send me a notice, let me make any changes, and I can opt out at any time.

**If anyone on this application is eligible for NJ FamilyCare**

- I am giving to the NJ FamilyCare agency our rights to pursue and get any money from other health insurance, legal settlements, or other third parties. I am also giving to the NJ FamilyCare agency rights to pursue and get medical support from a spouse or parent.
- Does any child on this application have a parent living outside of the home?  Yes  No
- If yes, I know I will be asked to cooperate with the agency that collects medical support from an absent parent. If I think that cooperating to collect medical support will harm me or my children, I can tell NJ FamilyCare and I may not have to cooperate.

**My right to appeal**

If I think NJ FamilyCare has made a mistake, I can appeal its decision. To appeal means to tell someone at NJ FamilyCare that I think the action is wrong, and ask for a fair review of the action. I know that I can find out how to appeal by contacting NJ FamilyCare at **1-800-701-0710**. I know that I can be represented in the process by someone other than myself. My eligibility and other important information will be explained to me.

**Sign this application.** The person who filled out Step 1 should sign this application. If you're an authorized representative you may sign here, as long as you have provided the information required in Appendix C.

Signature	Date (mm/dd/yyyy)
-----------	-------------------

**STEP 7** Mail completed application.

Mail your signed application to:

**NJ FamilyCare**  
**PO BOX 8367**  
**TRENTON, NJ 08650-9802**

**?** **NEED HELP WITH YOUR APPLICATION?** Visit [njfamilycare.org](http://njfamilycare.org) or call us at **1-800-701-0710**. Para obtener una copia de este formulario en Español, llame **1-800-701-0710**. If you need help in a language other than English, call **1-800-701-0710** and tell the customer service representative the language you need. We'll get you help at no cost to you. TTY users should call **1-800-701-0720**.

# APPENDIX A

## Health Coverage from Jobs

You **DON'T** need to answer these questions unless someone in the household is eligible for health coverage from a job. Attach a copy of this page for each job that offers coverage.

Tell us about the **job** that offers coverage.

**You need to include this page when you send in your application.**

### EMPLOYEE Information

1. Employee name (First, Middle, Last)	2. Employee Social Security number _____ - _____ - _____
--	---

### EMPLOYER Information

3. Employer name		4. Employer Identification Number (EIN) _____ - _____	
5. Employer address		6. Employer phone number ( ) - _____	
7. City	8. State	9. ZIP code	
10. Who can we contact about employee health coverage at this job?			
11. Phone number (if different from above) ( ) - _____		12. Email address	

**13. Are you currently eligible for coverage offered by this employer, or will you become eligible in the next 3 months?**

**Yes** (Continue)

13a. If you're in a waiting or probationary period, when can you enroll in coverage? \_\_\_\_\_  
(mm/dd/yyyy)

List the names of anyone else who is eligible for coverage from this job.

Name: \_\_\_\_\_ Name: \_\_\_\_\_ Name: \_\_\_\_\_

**No** (Stop here and go to Step 5 in the application)

Tell us about the **health plan** offered by this employer.

14. Does the employer offer a health plan that meets the minimum value standard\*?  Yes  No

15. For the lowest-cost plan that meets the minimum value standard\* offered **only to the employee** (don't include family plans). If the employer has wellness programs, provide the premium that the employee would pay if he/ she received the maximum discount for any tobacco cessation programs, and did not receive any other discounts based on wellness programs.

a. How much would the employee have to pay in premiums for this plan? \$ \_\_\_\_\_

b. How often?  Weekly  Every 2 weeks  Twice a month  Quarterly  Yearly

16. What change will the employer make for the new plan year (if known)?

Employer won't offer health coverage

Employer will start offering health coverage to employees or change the premium for the lowest-cost plan available only to the employee that meets the minimum value standard.\* (Premium should reflect the discount for wellness programs. See question 15.)

a. How much will the employee have to pay in premiums for that plan? \$ \_\_\_\_\_

b. How often?  Weekly  Every 2 weeks  Twice a month  Quarterly  Yearly

Date of change (mm/dd/yyyy): \_\_\_\_\_

\*An employer-sponsored health plan meets the "minimum value standard" if the plan's share of the total allowed benefit costs covered by the plan is no less than 60 percent of such costs (Section 36B(c)(2)(C)(ii) of the Internal Revenue Code of 1986)

**NEED HELP WITH YOUR APPLICATION?** Visit [njfamilycare.org](http://njfamilycare.org) or call us at **1-800-701-0710**. Para obtener una copia de este formulario en Español, llame **1-800-701-0710**. If you need help in a language other than English, call **1-800-701-0710** and tell the customer service representative the language you need. We'll get you help at no cost to you. TTY users should call **1-800-701-0720**.

# APPENDIX B

## Native American Indian or Alaska Native Family Member (AI/AN)

Complete this appendix if you or a family member are Native American Indian or Alaska Native. Submit this with your NJ FamilyCare Application for Health Coverage & Help Paying Costs.

### Tell us about your Native American Indian or Alaska Native family member(s).

Native American Indians and Alaska Natives can get services from the Indian Health Services, tribal health programs, or urban Indian health programs. They also may not have to pay cost sharing and may get special monthly enrollment periods. Answer the following questions to make sure your family gets the most help possible.

**NOTE:** If you have more people to include, make a copy of this page and attach.

	AI/AN PERSON 1		AI/AN PERSON 2	
1. Name (First name, Middle name, Last name)	First	Middle	First	Middle
	Last		Last	
2. Member of a federally recognized tribe?	<input type="checkbox"/> Yes <b>If yes, tribe name</b> _____ <input type="checkbox"/> No		<input type="checkbox"/> Yes <b>If yes, tribe name</b> _____ <input type="checkbox"/> No	
3. Has this person ever gotten a service from the Indian Health Service, a tribal health program, or urban Indian health program, or through a referral from one of these programs?	<input type="checkbox"/> Yes <input type="checkbox"/> No <b>If no, is this person eligible to get services from the Indian Health Service, tribal health programs, or urban Indian health programs, or through a referral from one of these programs?</b> <input type="checkbox"/> Yes <input type="checkbox"/> No		<input type="checkbox"/> Yes <input type="checkbox"/> No <b>If no, is this person eligible to get services from the Indian Health Service, tribal health programs, or urban Indian health programs, or through a referral from one of these programs?</b> <input type="checkbox"/> Yes <input type="checkbox"/> No	
4. Certain money received may not be counted for NJ FamilyCare. List any income (amount and how often) reported on your application that includes money from these sources: <ul style="list-style-type: none"> <li>Per capita payments from a tribe that come from natural resources, usage rights, leases, or royalties</li> <li>Payments from natural resources, farming, ranching, fishing, leases, or royalties from land designated as Indian trust land by the Department of Interior (including reservations and former reservations)</li> <li>Money from selling things that have cultural significance</li> </ul>	\$ _____ How often? _____		\$ _____ How often? _____	

**?** **NEED HELP WITH YOUR APPLICATION?** Visit [njfamilycare.org](http://njfamilycare.org) or call us at **1-800-701-0710**. Para obtener una copia de este formulario en Español, llame **1-800-701-0710**. If you need help in a language other than English, call **1-800-701-0710** and tell the customer service representative the language you need. We'll get you help at no cost to you. TTY users should call **1-800-701-0720**.

