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State/Territory Name: North Dakota

State Plan Amendment (SPA) #: ND-13-0103

This file contains the following documents in the order listed:

- 1) Approval Letter
- 2) Companion Letter
- 3) Approved SPA Pages

The complete title XXI state plan for North Dakota consists of the most recent state plan posted on Medicaid.gov under CHIP and State Plan Amendments. The link is provided below. The following approved templates are in addition to, or replace sections of the state's posted current state plan. The attached approval letter(s) explain how these templates fit into that state plan.

Link to state title XXI state plans and amendments: <http://medicaid.gov/Medicaid-CHIP-Program-Information/By-Topics/Childrens-Health-Insurance-Program-CHIP/CHIP-State-Program-Information.html>



Children and Adults Health Programs Group

JAN 19 2018

Ms. Jodi Hulm
EPSDT & CHIP Program Administrator
North Dakota Department of Human Services
600 East Boulevard Avenue
Bismarck, ND 58505-0250

Dear Ms. Hulm:

I am pleased to inform you that your title XXI Children's Health Insurance Program (CHIP) state plan amendment (SPA), ND-13-0103, submitted on November 25, 2013, with additional information provided on January 17, 2018, has been approved. This SPA has a retroactive effective date of January 1, 2014.

The approval of SPA ND-13-0103 includes full approval of the state's alternative single streamlined paper application only. The state is using an interim alternative paper application for multiple human services programs. By March 1, 2018, the state will implement a revised alternative paper application used to apply for multiple human services programs that addresses CMS concerns outlined in the companion letter issued with this SPA approval.

In addition to the approval of this SPA, the online application will need to be revised to meet the required changes as identified in the companion letter issued with this approval. On December 27, 2017, the state received approval for the same type of amendment under Medicaid SPA, ND-13-0018. The effective date of the Medicaid SPA was January 1, 2014.

Enclosed is a copy of the following state plan pages and attachments to be incorporated within a separate section at the end of North Dakota's approved state plan:

- CS24
- Attachment 1 – Alternative single streamlined paper application

This approval and the enclosures supercede the following sections of the current CHIP state plan:

- Section 4.3: Single Streamlined Application Screen and Enroll Process
- Section 4.4: Renewals, Screening by Other Insurance Affordability Programs

Your title XXI project officer is Ms. Joyce Jordan. She is available to answer questions concerning this amendment and other CHIP-related issues. Ms. Jordan's contact information is as follows:

Centers for Medicare & Medicaid Services
Center for Medicaid and CHIP Services
Mail Stop: S2-01-16
7500 Security Boulevard
Baltimore, MD 21244-1850
Telephone: (410) 786-3413
E-mail: Joyce.Jordan@cms.hhs.gov

Official communications regarding program matters should be sent simultaneously to Ms. Jordan and to Mr. Richard Allen, Associate Regional Administrator (ARA) in our Denver Regional Office. Mr. Allen's address is:

Centers for Medicare & Medicaid Services
1961 Stout Street
Room 08-148
Denver, Colorado 80294

If you have additional questions, please contact Amy Lutzky, Director, Division of State Coverage Programs at (410) 786-0721.

We look forward to continuing to work with you and your staff.

Sincerely,

/ Anne Marie Costello /

Anne Marie Costello
Director

cc:

Mr. Richard Allen, ARA, CMS Region VIII, Denver



Children and Adults Health Programs Group

JAN 19 2018

Ms. Jodi Hulm
EPSDT & CHIP Program Administrator
ND Department of Human Services
600 East Boulevard Avenue
Bismarck, ND 58505-0250

Dear Ms. Hulm:

This letter is being sent as a companion to the Centers for Medicare & Medicaid Services (CMS) approval of North Dakota's title XXI Children's Health Insurance Program (CHIP) state plan amendment (SPA), ND-13-0103, which was submitted on November 25, 2013. Our review of this submission included a review of the paper and online alternative single streamlined applications and the state's alternative paper application used to apply for multiple human service programs.

The approval of CHIP SPA, ND-13-0103, includes approval of the state's alternative single streamlined paper application only. By March 1, 2018, North Dakota will implement a revised alternative paper application used to apply for multiple human services programs, which addresses the issues outlined in the table below.

	Necessary changes:	Date by which changes will be completed:
1.	In the section about medical bills, remove language requiring verification of income, assets, and medical expenses for individuals with unpaid medical bills.	March 1, 2018
2.	Note that information regarding money deposited into a household member's bank account by a non-household member is not required for determination of eligibility for health care coverage unless the applicant is over 65 or disabled.	March 1, 2018

CHIP regulations at 42 CFR 457.330 and CMS Guidance on State Alternative Applications for Health Coverage (released on June 18, 2013) require states to make available both a paper and a dynamic online single streamlined application. During the course of review of ND-13-0103, CMS determined that North Dakota's online applications, both the alternative single streamlined application and the alternative application used to apply for multiple human services programs, do not currently meet the requirements described in the June 2013 guidance.

North Dakota has worked closely with CMS to identify options to address outstanding issues, including the requirement that alternative online applications be structured in a dynamic manner, so that questions specific to one insurance affordability program are asked only of individuals who appear eligible for that program. The state has 90 days from the date of the Medicaid SPA approval to submit to CMS a plan for bringing the state's alternative online applications into compliance with these requirements.

We continue to be available to provide technical assistance during the development of the state's plan for coming into compliance with CMS requirements. If you have any additional questions or require any further assistance, please contact your CHIP Project Officer, Joyce Jordan at Joyce.Jordan@cms.hhs.gov or (410) 786-3413.

Sincerely,

/ Amy Lutzky /

Amy Lutzky
Director
Division of State Coverage Programs

cc:
Richard Allen, ARA, CMS Region VIII, Denver



CHIP Eligibility

State Name:

OMB Control Number: 0938-1148

Transmittal Number: ND - 13 - 0103

**Separate Child Health Insurance Program
General Eligibility - Eligibility Processing** CS24

2102(b)(3) & 2107(e)(1)(O) of the SSA and 42 CFR 457, subpart C

The CHIP Agency meets all of the requirements of 42 CFR 457, subpart C for application processing, eligibility screening and enrollment.

Application Processing

Indicate which application the agency uses for individuals applying for coverage who may be eligible based on the applicable modified adjusted gross income standard:

The single, streamlined application developed by the Secretary in accordance with section 1413(b)(1)(A) of the Affordable Care Act.

An alternative single, streamlined application developed by the state and approved by the Secretary in accordance with section 1413(b)(1)(B) of the Affordable Care Act.

An attachment is submitted.

An alternative application used to apply for multiple human service programs approved by the Secretary, provided that the agency makes readily available the single or alternative application used only for insurance affordability programs to individuals seeking assistance only through such programs.

An attachment is submitted.

The agency's procedures permit an individual, or authorized person acting on behalf of the individual, to submit an application via the internet website described in CFR 457.340(a), by telephone, via mail, in person and other commonly available electronic means.

The agency accepts applications in the following other electronic means.

Other electronic means:

	Name of method	Description	
+	Fax	clients may choose to send a fax of the completed application	X
+	Email	clients may choose to scan a completed application and send via email	X

Screen and Enroll Process

The CHIP Agency has coordinated eligibility and enrollment screening procedures in place that are applied at time of initial application, periodic redeterminations, and follow-up eligibility determinations. The procedures ensure that only targeted low-income children are provided CHIP coverage and that enrollment is facilitated for applicants found to be potentially eligible for other insurance affordability programs.



CHIP Eligibility

Procedures include:

- Screening of application to identify all individuals eligible or potentially eligible for CHIP or other insurance affordability programs; and
- Income eligibility test, with calculation of household income consistent with 42 CFR 457.315 for individuals identified as potentially eligible for Medicaid or other insurance affordability programs based on household income; and
- Screening process for individuals who may qualify for Medicaid on a basis other than having household income at or below the applicable MAGI standard, based on information in the single streamlined application.

The CHIP agency has entered into an arrangement with the Exchange to make eligibility determinations for advanced premium tax credits in accordance with section 1943(b)(2) of the SSA.

Yes

Redetermination Processing

- Redeterminations of eligibility for individuals whose financial eligibility is based on the applicable modified adjusted gross income standard are performed as follows, consistent with 42 CFR 457.343:
 - Once every 12 months.
 - Without requiring information from the individual if able to do so based on reliable information contained in the individual's account or other more current information available to the agency.
- If the agency cannot determine eligibility solely on the basis of the information available to it, or otherwise needs additional information to complete the redetermination, it provides the individual with a pre-populated renewal form containing the information already available.

Screening by Other Insurance Affordability Programs

- The CHIP Agency provides assurance that it has adopted procedures to accept and process electronic accounts of individuals screened as potentially eligible for CHIP by other insurance affordability programs in accordance with the requirements of 42 CFR 457.348(b) and to determine eligibility in accordance with 42 CFR 457.340 in the same manner as if the application had been submitted directly to, and processed by the state.
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- The CHIP Agency elects the option to accept CHIP eligibility decisions made by the Exchange or other agencies administering insurance affordability programs as provided in 42 CFR 457.348 and to furnish CHIP in accordance with requirements of 42 CFR 457.340 to the same extent and in the same manner as if the applicant had been determined by the state to be eligible for CHIP.
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- The CHIP Agency has entered into an agreement with agencies administering other insurance affordability programs to fulfill the requirements of 457.348(b) and will provide this agreement to the Secretary upon request.

PRA Disclosure Statement

According to the Paperwork Reduction Act of 1995, no persons are required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0938-1148. The time required to complete this information collection is estimated to average 50 hours per response, including the time to review instructions, search existing data resources, gather the data needed, and complete and review the information collection. If you have comments concerning the accuracy of the time estimate(s) or suggestions for improving this form, please write to: CMS, 7500 Security Boulevard, Attn: PRA Reports Clearance Officer, Mail Stop C4-26-05, Baltimore, Maryland 21244-1850.

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