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## **Table of Contents**

**State/Territory Name: Wisconsin**

**State Plan Amendment (SPA) #: WI-13-0031**

This file contains the following documents in the order listed:

- 1) Approval Letter
- 2) SPA Summary Form
- 3) Approved SPA Pages
- 4) Additional Attachments that are part of the state plan

The complete title XXI state plan for Wisconsin consists of the most recent state plan posted on Medicaid.gov under CHIP and State Plan Amendments. The link is provided below. The following approved templates are in addition to, or replace sections of the state's posted current state plan. The attached approval letter(s) explain how these templates fit into that state plan.

Link to state title XXI state plans and amendments: <http://medicaid.gov/Medicaid-CHIP-Program-Information/By-Topics/Childrens-Health-Insurance-Program-CHIP/CHIP-State-Program-Information.html>

DEPARTMENT OF HEALTH & HUMAN SERVICES  
Centers for Medicare & Medicaid Services  
7500 Security Boulevard, Mail Stop: S2-26-12  
Baltimore, Maryland 21244-1850



**Children and Adults Health Programs Group**

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**MAR 26 2014**

Shawn Smith, CHIP Director  
Division of Health Care Access and Accountability  
1 Wilson Street, Room 365  
P.O. Box 309  
Madison, WI 53701-0309

Dear Ms. Smith:

I am pleased to inform you that Wisconsin's Children's Health Insurance Program (CHIP) State Plan Amendment (SPA), WI-13-0031, submitted on September 6, 2013, has been approved. This SPA incorporates the MAGI-based eligibility process requirements, including the single streamlined application, into Wisconsin's CHIP State Plan, in accordance with the Affordable Care Act. The effective date of this SPA is October 1, 2013. The state allowed the Federally Facilitated Marketplace (FFM) to determine CHIP eligibility from October 1, 2013, to December 31, 2013. Effective January 18, 2014, the state elected to change their status and allow the FFM to assess CHIP eligibility.

Until December 31, 2014, the state is using interim paper and online alternative single streamlined applications; both applications provide the option to apply for multiple human services programs. On or before December 31, 2014, the state will implement revised alternative single streamlined paper and online applications that address CMS concerns outlined in the companion letter issued with this SPA approval.

Enclosed is a copy of the new state plan pages and attachments to be incorporated within a separate section at the end of Wisconsin's approved CHIP state plan:

- CS24
- Attachment 1 – Statement related to coordination of eligibility and enrollment
- Attachment 2– Statement of use with respect to the alternative single, streamlined online application
- Attachment 3 – Statement of use with respect to the alternative single, streamlined paper application

This approval and the attachments supercede the following sections of the current CHIP State Plan:

Page 2 – Ms. Shawn Smith

- Section 4.3: Single, Streamlined Application Screen and Enroll Process
- Section 4.4: Renewals, Screening by Other Insurance Affordability Programs

CMS appreciates the significant amount of work your staff dedicated to preparing this State Plan Amendment. Your title XXI project officer is Ms. Kathleen Cuneo. She is available to answer questions concerning this amendment and other CHIP-related issues. Ms. Cuneo's contact information is as follows:

Centers for Medicare & Medicaid Services  
Center for Medicaid and CHIP Services  
Mail Stop: S2-01-16  
7500 Security Blvd.  
Baltimore, MD 21244-1850  
Telephone: (410) 786-5913  
Facsimile: (410) 786-5882  
E-mail: Kathleen.Cuneo@cms.hhs.gov

Official communications regarding program matters should be sent simultaneously to Ms. Cuneo and to Ms. Verlon Johnson, Associate Regional Administrator (ARA) in our Chicago Regional Office. Ms. Johnson's address is:

Ms. Verlon Johnson  
Office of the Regional Administrator  
233 North Michigan Avenue, Suite 600  
Chicago, Illinois 60601

If you have additional questions, please contact Barbara K. Richards, Acting Director, Division of State Coverage Programs at (410) 786-5920.

We look forward to continuing to work with you and your staff.

Sincerely,

A solid black rectangular box redacting the signature of Eliot Fishman.

Eliot Fishman  
Director

Enclosure

cc:  
Ms. Verlon Johnson, ARA, CMS Region V, Chicago

DEPARTMENT OF HEALTH & HUMAN SERVICES  
Centers for Medicare & Medicaid Services  
7500 Security Boulevard, Mail Stop: S2-26-12  
Baltimore, Maryland 21244-1850



**Children and Adults Health Programs Group**

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**MAR 26 2014**

Shawn Smith, CHIP Director  
Division of Health Care Access and Accountability  
1 Wilson Street, Room 365  
P.O. Box 309  
Madison, WI 53701-0309

RE: CS24 – Eligibility Process State Plan Amendment (SPA), WI-13-0031

Dear Ms. Smith:

This letter is being sent as a companion to the Centers for Medicare & Medicaid Services (CMS) approval of CHIP State Plan Amendment (SPA) Transmittal Number WI-13-0031, which was submitted to CMS on September 6, 2013. Our review of this submission included a review of the alternative single streamlined paper and online applications developed by the state in accordance with section 1413(b)(1)(B) of the Affordable Care Act. Both applications provide the option to apply for health coverage only or to apply for multiple human services programs.

Until December 31, 2014, the state is using interim alternative single streamlined paper and online applications. These interim applications need to be revised to reflect the following changes:

Necessary changes	Completion Date
The following questions will not appear on applications for health coverage only where the applicant has not indicated that he or she is aged, blind, or disabled:	
<ul style="list-style-type: none"><li>• Questions about absent parents, beyond an agreement to cooperate with child support (paper and online applications)</li></ul>	December 31, 2014

Necessary changes	Completion Date
<ul style="list-style-type: none"> <li>• Questions about non-MAGI income types such as SSI and Child Support (Receipt of SSI may be asked about as a non-MAGI screening question, but as below, that would only be for applicants, unlike other income questions) (paper and online applications)</li> </ul>	May 1, 2014
<ul style="list-style-type: none"> <li>• Question about “support payments or obligations” (online application)</li> </ul>	May 1, 2014
<ul style="list-style-type: none"> <li>• Question about City/State/Country of birth (paper application)</li> </ul>	May 1, 2014
<ul style="list-style-type: none"> <li>• Has paternity been established? (paper application)</li> </ul>	December 31, 2014
<p>In the online application, the following questions will not appear for household members not seeking any benefits, and in the paper application, these questions will be designated for applicants only:</p>	
<ul style="list-style-type: none"> <li>• The non-MAGI screening questions related to disability, blindness and long term care need.</li> </ul>	May 1, 2014
<ul style="list-style-type: none"> <li>• Questions related to residency information.</li> </ul>	December 31, 2014
<ul style="list-style-type: none"> <li>• All citizenship and immigration questions, including request for Alien Registration Number.</li> </ul>	December 31, 2014
<p>Applicants will have the opportunity to identify themselves as American Indians and Alaska Natives for purposes of cost-sharing protections, and identify American Indian and Alaska Native income not countable for Medicaid and CHIP income determinations.</p>	May 1, 2014

Necessary changes	Completion Date
The state will integrate questions for Medicaid, CHIP and APTC into a single application. (This includes questions related to employer sponsored health coverage and annual income. For the online application, the system should use the income and household attestation to trigger additional questions based on the program for which the applicant appears eligible.)	December 31, 2014

Please submit the revised alternative paper and online applications to CMS for review no later than December 1, 2014, to ensure approval by December 31, 2014. We continue to be available to provide technical assistance. If you have any questions about your application, please contact Victoria Collins at [Victoria.Collins@cms.hhs.gov](mailto:Victoria.Collins@cms.hhs.gov) or (410) 786-2167.

We look forward to continuing to work with you and your staff.

Sincerely,



Barbara K. Richards  
Acting Director  
Division of State Coverage Programs

cc:  
Ms. Verlon Johnson, ARA, CMS Region V, Chicago

logged in as TONIABROWN(CMS CO Staff)

read only mode

application rev p01

## Children's Health Insurance Program Eligibility

WI.0290.R00.00 - Oct 01, 2013

Home

Logout

Finder

Save

Validate

Print

Help

**Control Panel****General Information****File Management****Tribal Input****Summary**

### Children's Health Insurance Program Eligibility: Summary Page

State/Territory name: Wisconsin

**Transmittal Number:**

*Please enter the Transmittal Number (TN) in the format ST-YY-0000 where ST= the state abbreviation, YY = the last two digits of the submission year, and 0000 = a four digit number with leading zeros. The dashes must also be entered.*

13-0031

**Type of SPA:**

- MAGI Eligibility & Methods
- XXI Medicaid Expansion
- Establish 2101(f) Group
- Eligibility Processing
- Non-Financial Eligibility

**Proposed Effective Date**

10/01/2013 (mm/dd/yyyy)

**Federal Statute/Regulation Citation**

2102(b)(3) &amp; 2107(e)(1)(O) of the SSA and 42 CFR 457, subpart C

**Federal Budget Impact** This SPA has a budget impact.

Total budget impact:

State Funds: \$ Federal Funds: \$ **Subject of Amendment**

Please provide a brief summary of SPA changes.

Character Count: 77 out of 2000

Describes the eligibility process, including single, streamlined application.

**Signature of State Agency Official**

Submitted By: Alfred Matano

Last Revision Date: Jun 6, 2014

Submit Date: Sep 6, 2013

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[FAQs](#) | [Site Map](#) | [Contact](#) | [Medicaid.gov](#) | [CMS.gov](#)



**COORDINATION OF ELIGIBILITY AND ENROLLMENT**

**TRANSMITTAL NUMBER:**

WI-13-0031

**STATE:**

Wisconsin

Notwithstanding the final checked statement on page two, the single state agency has not entered into an agreement with the Federally-facilitated Marketplace to date. The single state agency will make a good faith effort to enter into a memorandum of agreement with the Federally-facilitated Marketplace before April 1, 2014. At such time the agreement is signed, it will be incorporated by reference into this attachment

**USE OF THE ALTERNATIVE SINGLE STREAMLINED APPLICATION**

Paper Application

Online Application

**TRANSMITTAL NUMBER:**

WI-13-0031

**STATE:**

Wisconsin

Through December 31, 2014, the state is using an interim alternative single streamlined application. After December 31, 2014, the state will use a revised alternative single streamlined application. The revised application will address the issues outlined in the CMS letter, which was issued with the approval of this state plan amendment, concerning the state's application. The revised application will be incorporated by reference into the state plan.

**USE OF THE ALTERNATIVE SINGLE STREAMLINED APPLICATION**

Paper Application

Online Application

**TRANSMITTAL NUMBER:**

WI-13-0031

**STATE:**

Wisconsin

Through December 31, 2014, the state is using an interim alternative single streamlined application. After December 31, 2014, the state will use a revised alternative single streamlined application. The revised application will address the issues outlined in the CMS letter, which was issued with the approval of this state plan amendment, concerning the state's application. The revised application will be incorporated by reference into the state plan.



# CHIP Eligibility

OMB Control Number: 0938-1148

Expiration date: 10/31/2014

## Separate Child Health Insurance Program General Eligibility - Eligibility Processing

CS24

2102(b)(3) & 2107(e)(1)(O) of the SSA and 42 CFR 457, subpart C

- The CHIP Agency meets all of the requirements of 42 CFR 457, subpart C for application processing, eligibility screening and enrollment.

### Application Processing

Indicate which application the agency uses for individuals applying for coverage who may be eligible based on the applicable modified adjusted gross income standard:

- The single, streamlined application developed by the Secretary in accordance with section 1413(b)(1)(A) of the Affordable Care Act.
- An alternative single, stream lined application developed by the state and approved by the Secretary in accordance with section 1413(b)(1)(B) of the Affordable Care Act.

An attachment is submitted.

- An alternative application used to apply for multiple human service programs approved by the Secretary, provided that the agency makes readily available the single or alternative application used only for insurance affordability programs to individuals seeking assistance only through such programs.

An attachment is submitted.

- The agency's procedures permit an individual, or authorized person acting on behalf of the individual, to submit an application via the internet website described in CFR 457.340(a), by telephone, via mail, in person and other commonly available electronic means.

The agency accepts applications in the following other electronic means.

- Other electronic means:

### Screen and Enroll Process

- The CHIP Agency has coordinated eligibility and enrollment screening procedures in place that are applied at time of initial application, periodic redeterminations, and follow-up eligibility determinations. The procedures ensure that only targeted low-income children are provided CHIP coverage and that enrollment is facilitated for applicants found to be potentially eligible for other insurance affordability programs.

Procedures include:

- Screening of application to identify all individuals eligible or potentially eligible for CHIP or other insurance affordability programs; and
- Income eligibility test, with calculation of household income consistent with 42 CFR 457.315 for individuals identified as potentially eligible for Medicaid or other insurance affordability programs based on household income; and



# CHIP Eligibility

- Screening process for individuals who may qualify for Medicaid on a basis other than having household income at or below the applicable MAGI standard, based on information in the single stream lined application.

The CHIP agency has entered into an arrangement with the Exchange to make eligibility determinations for advanced premium tax credits in accordance with section 1943(b)(2) of the SSA.

No

## Redetermination Processing

- Redeterminations of eligibility for individuals whose financial eligibility is based on the applicable modified adjusted gross income standard are performed as follows, consistent with 42 CFR 457.343:
  - Once every 12 months.
  - Without requiring information from the individual if able to do so based on reliable information contained in the individual's account or other more current information available to the agency.
- If the agency cannot determine eligibility solely on the basis of the information available to it, or otherwise needs additional information to complete the redetermination, it provides the individual with a pre-populated renewal form containing the information already available.

## Screening by Other Insurance Affordability Programs

- The CHIP Agency provides assurance that it has adopted procedures to accept and process electronic accounts of individuals screened as potentially eligible for CHIP by other insurance affordability programs in accordance with the requirements of 42 CFR 457.348(b) and to determine eligibility in accordance with 42 CFR 457.340 in the same manner as if the application had been submitted directly to, and processed by the state.

- The CHIP Agency elects the option to accept CHIP eligibility decisions made by the Exchange or other agencies administering insurance affordability programs as provided in 42 CFR 457.348 and to furnish CHIP in accordance with requirements of 42 CFR 457.340 to the same extent and in the same manner as if the applicant had been determined by the state to be eligible for CHIP.

Check all types of agencies that apply:

- The Exchange
- Medicaid
- Other agency administering insurance affordability programs

- The CHIP Agency has entered into an agreement with agencies administering other insurance affordability programs to fulfill the requirements of 457.348(b) and will provide this agreement to the Secretary upon request.

## PRA Disclosure Statement

According to the Paperwork Reduction Act of 1995, no persons are required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0938-1148. The time required to complete this information collection is estimated to average 50 hours per response, including the time to review instructions, search existing data resources, gather the data needed, and complete and review the information collection. If you have comments concerning the accuracy of the time estimate(s) or suggestions for improving this form, please write to: CMS, 7500 Security Boulevard, Attn: PRA Reports Clearance Officer, Mail Stop C4-26-05, Baltimore, Maryland 21244-1850.

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