

CONTRACT EXAMPLE

Wisconsin Family Care

From Wisconsin Department of Health Services, Division of Long Term Care, Article V.

B. Interdisciplinary Team Composition

The interdisciplinary team (IDT) is the vehicle for providing member-centered care management. The full IDT always includes the member and other people specified by the member, as well as IDT staff. Throughout this article the term “IDT staff” refers to the social service coordinator, registered nurse and any other staff who are assigned or contracted by the MCO to participate in the IDT and is meant to distinguish those staff from the full IDT.

C. Member-Centered Planning Process

Member-centered planning is an ongoing process and the member-centered plan (MCP) needs to reflect the frequent changes experienced in members’ lives. Member-centered planning will continue to evolve to reflect the growing relationship of mutual trust and understanding between the member and IDT staff and to adapt to changes in the member’s outcomes and health status. Member-centered planning includes all the following processes.

1. Comprehensive Assessment

a. Purpose

- i. The member is central to the comprehensive assessment process.
- ii. The purpose of the comprehensive assessment is to provide a unique description of the member to assist the IDT staff, the member, a service provider or other authorized party to have a clear understanding of the member and the services and items necessary to support the member’s individual outcomes, needs and preferences.
- iii. The comprehensive assessment is essential in order for IDT staff to comprehensively identify the member’s outcomes, strengths, needs for support, preferences, informal supports, and ongoing clinical or functional conditions that require long-term care, a course of treatment or regular care monitoring...

Member-Centered Planning

a. Purpose

- i. Member-centered planning is a process through which the IDT identifies appropriate and adequate services and supports to be authorized, provided and/or coordinated by the MCO.
- ii. Member-centered planning results in a member-centered plan (MCP) which identifies all services and supports whether paid, provided or coordinated, formal or informal, that are consistent with the information collected in the comprehensive assessment and are:

- a) Sufficient to assure the member's health, safety and wellbeing;
- b) Consistent with the nature and severity of the member's disability or frailty; and
- c) Satisfactory to the member in supporting the member's outcomes...

E. Providing, Arranging, Coordinating and Monitoring Services

1. Providing and Arranging for Services

The IDT staff is formally designated as being primarily responsible for coordinating the member's overall long-term care and health care. In accordance with the MCP, the IDT staff shall authorize, provide, arrange for or coordinate services in the benefit package in a timely manner.

2. Coordination with Other Services

Coordination of services includes ensuring that the formal and informal support services are involved appropriately and in accordance with the member's preferences. The IDT staff shall ensure coordination of long-term care services with health care services received by the member as well as other services available from community organizations and other social programs.

This includes but is not limited to assisting members to access social programs when they are unable to do so themselves and if requested providing information to a member about how to choose a Medicare Part D Prescription Drug Plan.