

FACT SHEET

CMS' Collaborative Application Lifecycle Management Tool (CALT)

The CALT is a collaborative tool that creates a centralized repository for storing, collaborating on and sharing deliverables and artifacts from IT projects in support of Medicaid administration and establishment of Exchanges. Within the CALT, CMS has created the Medicaid State Collaborative Community to allow States the opportunity to leverage, share, and collaborate on Medicaid information technology (IT) systems development projects and to submit artifacts to the CALT for review and approval as required by the systems development lifecycle (SDLC) process.

Artifacts as a result of the SDLC process have been uploaded to the CALT, including business process models, Project Baseline Review documents and Architecture Review documents. Reuse of these documents can help States proceed through the IT development lifecycle process more efficiently. For your reference and use, attached is an inventory of the documentation that has been uploaded to the CALT for your convenience.

CMS recently deployed the CALT on a secure cloud computing environment, so that States can submit information regarding IT systems development to a national repository, as required by CMS' final rule entitled, *Medicaid Program; Federal Funding for Medicaid Eligibility Determination and Enrollment Activities* (Federal Register Vol. 76, No. 75) effective April 19, 2011. The final rule requires that, in order to receive enhanced Federal funding for Medicaid IT systems, States must comply with seven standards and conditions promoting a higher degree of interaction and interoperability across the Medicaid enterprise and the Health Insurance Exchanges through sharing and reuse of technology. Leveraging and reusing of systems, business rules, business process models, artifacts, code, etc. promotes a modular development methodology, a cornerstone of service oriented architecture and CMS' Medicaid Information Technology Architecture (MITA) framework.

CMS established CALT as a centralized platform and provides its features and functions to all users – regardless of geographic location. CALT collaboration features allow States to manage systems development activities related to planning, developing, testing, implementing, and maintaining numerous Medicaid/Exchange IT software/system applications, and to communicate their progress and innovative ideas with other States. States can also share best practices and post documents such as MITA State Self-Assessments. Through the use of CALT, CMS will provide States with timely feedback and direct support for systems development projects.

Additional benefits of the CALT environment are:

- wikis for managing and searching content;
- project management tools providing the ability to track progress clearly, manage issues and risks, control and track deliverables and support a software release process;
- transparent and collaborative space including an area for discussion forums.

States may obtain initial access to the CALT Training and Support Communities. These CALT Communities review how States can use CALT for their processes – application lifecycle management and collaboration and contain a robust set of videos to help introduce CALT. We encourage initial users to view the CALT “Introduction and Guided Tour” at http://calt.hhs.gov/sf-images/training/ctf/5.4/CTF54_PMF_u01/CTF54_PMF_u01.htm. For additional support or to schedule a CALT demonstration, States can access the CALT Support team at calt_support@hhs.gov.

To obtain CALT access, States must:

1. Access the CALT environment at <https://calt.hhs.gov>.
2. Enter one Dummy Username (pick one): HHS_1 through HHS_10. For example: HHS_1; HHS_2; HHS_3; HHS_4; HHS_5; HHS_6; HHS_7; HHS_8; HHS_9; HHS-10
3. Enter a Password (same for all): Welcome01%
4. Access the CALT Community Project at https://calt.hhs.gov/sf/projects/aca_community.
5. Navigate to the User Access Forms section and download the Access Request Packet. This packet includes instructions on how to prepare and submit the necessary forms.
6. Send the completed Access Request Packet to the CALT Administrator at calt_support@hhs.gov.

Please note that all States will need to assign a State Access Administrator (SAA) who will be the first approver of applications submitted on behalf of their respective State. For a list of SAAs, contact CALT Support at calt_support@hhs.gov.

Once access forms are submitted, individuals will be given write-access to the Medicaid State Collaborative Community. Individuals will also be given read-access to the Exchange Community. Write-access to the Exchange Community will be given upon request. The Exchange Community was created to provide for sharing, collaborating and accessing information across the Health Insurance Exchange enterprise.